

Horizon Academy West
Governing Council Meeting Minutes

February 20, 2024- HAW Conference Room In-Person 4:30

This meeting will be held in person in the conference room at school.


<p>Officers: Storm Gonzalez, President Christen Hagemann, Vice President</p> <p>Members: Anthony Jaramillo, Member Donna Predika, Member Gabriel Valenzuela, Member <input checked="" type="checkbox"/> Non-voting</p>	<p>Guests: Carissa Cantrell, Director <input checked="" type="checkbox"/> Alice Duran, Business Manager <input checked="" type="checkbox"/> Andrea Gallegos, Dean of Students <input checked="" type="checkbox"/> Linda Stoffan, Teacher Representative <input checked="" type="checkbox"/></p>
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1. CALL TO ORDER Storm Gonzalez- 4:33

a. ROLL CALL Storm Gonzalez members present: Storm Gonzalez, Christen Hagemann, Donna Predika, and Gabriel Valenzuela; members absent: Anthony Jaramillo

b. APPROVAL OF AGENDA* Storm Gonzalez- Gabriel Valenzuela motioned to approve the Agenda as it stands; Christen Hagemann made 2nd motion. All in favor, unanimous approval.

c. Review/Approval of Minutes: January 16, 2024* Storm Gonzalez – Donna Predika motioned to approve the January 16, 2024 Minutes as they stand; Gabriel Valenzuela made 2nd motion. All in favor, unanimous approval

2. Public Comments (procedures printed at bottom of agenda)  – No one present

3. Finance Alice Duran

a. Bank Reconciliation* - Christen Hagemann motioned to approve the Bank Reconciliation as presented; Gabriel Valenzuela made 2nd motion. All in favor, unanimous approval.

b. Voucher Listing* - Gabriel Valenzuela motioned to approve the Voucher Listing as presented; Donna Predika made 2nd motion. All in favor, unanimous approval.

c. BARs*- Donna Predika motioned to approve the ten BARs as presented; Christen Hagemann made 2nd motion. All in favor, unanimous approval

4. New Business Matters

a. Legislative Updates- Carissa Cantrell- language has change and supports charter school regarding lease assistance, from 'may' receive to 'shall' receive. Schools cannot take out loan. HAW has a foundation. Lease assistance is based on square footage and enrollment. No update has been provided from PED regarding

2024-2025 school calendar. HAW will create plan A and plan B calendar options. Budget planning will be similar. More than likely funding will not be provided for additional days. As a charter, questions about our charter renewal will be asked and explored if rule passes. Currently PED and PEC approve charters. A lot of unknowns for charter schools, especially HAW since we are chartered as a four-day week school. Budget will be creative. Budgetary cuts may need to occur while keeping kids/student learning as a priority.

b. Annual Site Visit CSD 2.27.24- Carissa Cantrell- pre-visit is completed with Martica Davis. This visit is a monitoring compliance. The team will visit classrooms, talk with teachers, HAW administrative team, and talk with board members.

c. Director's report- Carissa Cantrell

- Enrollment/Lottery
 - 24-25 Lottery for K-5 is open for NEW students
 - First lottery selection is March 7, 2024
 - Kindergarten students: 126 Total students: 183
 - Terminated agreement with NM PreK as of June 30, 2024
 - Intent to return forms
 - 100% of staff (33) indicated they would like to return for the 24-25 SY
 - Forms sent to families this morning with hard deadline of March 4, 2024
- Maintenance/Facilities/Security:
 - Stronger Connections Grant Update
 - \$18,000 allocated to create a link from existing hardware/cameras to APD substation-training for staff will be provided and demonstration will be provided to staff and council.
 - Kitchen Infrastructure Grant
 - \$1,292.10 allocated to plan, design, build, and/or purchase equipment for kitchen expansion (1000 sf deficit to meet NMPSFA adequacy standards)
- Annual Site Visit – February 27, 2024
 - Pre-visit completed
- Assessment Data:
 - Istation Comparison Data February (Math and Reading)
 - NAEP Testing 4th grade, February 22, 2024
- May Council Meeting Date
 - Currently last week of school (does this work?)
- School-Wide Goal: *Horizon Academy West Charter School (HAW) is committed to providing a rigorous, creative, and well-rounded education for all students through the integration of technology where all students will be challenged and encouraged to think critically and creatively to improve levels of achievement of state standards and benchmarks.*
- Professional Goal (Carissa): *Domain: Operations Management competency 4: The administrator manages the school campus, budget, and daily operations to equitably meet the diverse learning needs of the school community. indicators 4.1 Manages the school campus to ensure that the environment is safe and clean for students and staff. 4.2 Manages the school budget to ensure that resources are maximized for student success. 4.3 Manages the day to day operations to maximize the efficiency of the school. 4.4 Complies with federal and state initiatives to maximize use of services and programs for which students are eligible.*
 - HB 505 Kitchen Infrastructure Grant SMALL AWARD (DFA/PED)
 - Stronger Connections Grant AWARD (Safety/Security)
 - Public Project Revolving Loan Fund

- *Federal Program Charter School Grant (PCSNM)*
- *Safe Schools Plan due 12/31/2023*
 - *Active Assailant Preparedness Training COMPLETED*
 - *FEMA Incident Command Training COMPLETED*
 - *Youth Suicide Training COMPLETED*

d. Council Trainings-Andrea Gallegos- Gabriel has completed all 10 hours of new member training. Storm has completed 8 hours and Donna has completed 8 hours as continuing members (HAW continuing members need 7 credits/hours due to one-hour fiscal understanding training exemption). Training schedule is emailed to council members monthly.

- 2 hours of Fiscal Understanding
- 2 hours of Academic Understanding
- 1 hour of Organizational Performance & Open Government
- 1 hour of Responsibilities and Ethics
- 1 hour of Equity, Cultural and Linguistic Responsiveness

5. Executive Closed Session- Storm Gonzales

a. Discussion of Special Meeting 2.22.24 regarding Limited Personnel Matters/Employee Discharge (Pursuant to 10-15-1 H (4) NMSA1978) (no votes or action needed)

Donna Predika motioned to move into executive closed session; Gabriel Valenzuela made 2nd motion. Roll call vote: Christen Hagemann-yes, Donna Predika-yes, Gabriel Valenzuela-yes, Storm Gonzales- yes; unanimous vote at 5:16

Roll call to exit executive closed session Discussion of Special Meeting 2.22.24 regarding Limited Personnel Matters/Employee Discharge (Pursuant to 10-15-1 H (4) NMSA1978); Christen Hagemann-yes, Donna Predika-yes, Gabriel Valenzuela-yes, Storm Gonzales-yes; unanimous vote at 5:41

6. CONCLUDING BUSINESS

a. Announcements

- Next Regular Board Meeting, March 19, 2024 at 4:30 pm

b. Adjournment

- Gabriel Valenzuela motioned to adjourn the meeting; Donna Predika made 2nd motion. All in favor, unanimous approval.

*ACTION ITEM

🕒TIMED ITEM

The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Any Public comments will be held at the time specified on the Agenda. If you would like to participate or address the Council in the hearing or meeting, please contact the Director at Horizon Academy West at least one week prior to the meeting. All public comments are at the discretion of the President and are limited to three minutes. If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend, please call the office. Public documents, including

the agenda and minutes, can be provided in various accessible formats. Please contact the Office at Horizon Academy West if a summary or other type of accessible format is needed.