

**HORIZON ACADEMY WEST  
GOVERNING COUNCIL MEETING MINUTES  
January 16, 2024 Conference Room In-Person 4:30 p.m.**

This meeting will be held in person in the conference room at school.


<p><b>Officers:</b> Storm Gonzalez, President Christen Hagemann, Vice President</p> <p><b>Members:</b> Anthony Jaramillo, Member Donna Predika, Member Gabriel Valenzuela, Member <input checked="" type="checkbox"/> Non-voting</p>	<p><b>Guests:</b> Carissa Cantrell, Director <input checked="" type="checkbox"/> Alice Duran, Business Manager <input checked="" type="checkbox"/> Andrea Gallegos, Dean of Students <input checked="" type="checkbox"/> Linda Stoffan, Teacher Representative <input checked="" type="checkbox"/></p>
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1. CALL TO ORDER Storm Gonzalez 4:31

a. ROLL CALL Storm Gonzalez members present: Storm Gonzalez, Gabriel Valenzuela; members present via phone: Anthony Jaramillo, Christen Hagemann, Donna Predika

b. APPROVAL OF AGENDA\* Storm Gonzalez- Gabriel Valenzuela motioned to approve the Agenda as it stands; Donna Predika made 2nd motion. All in favor, unanimous approval.

c. Review/Approval of Minutes: December 19, 2023\* Storm Gonzalez - Gabriel Valenzuela motioned to approve the December 19, 2023 Minutes as they stand; Christen Hagemann made 2nd motion. All in favor, unanimous approval

2. Public Comments (procedures printed at bottom of agenda)  – No one present

3. Finance Alice Duran

a. Bank Reconciliation\* - Gabriel Valenzuela motioned to approve the Bank Reconciliation as presented; Anthony Jaramillo made 2nd motion. All in favor, unanimous approval.

b. Voucher Listing\* - Gabriel Valenzuela motioned to approve the Voucher Listing as presented. Donna Predika made 2nd motion. All in favor, unanimous approval.

c. BARs\*- Donna Predika motioned to approve the one BAR as presented; Anthony Jaramillo made 2nd motion. All in favor, unanimous approval

#### 4. New Business Matters

a. Proposed Calendar Rule PED (Update) Carissa Cantrell- PED had until 1.16.24 to respond to public comments. No information has been shared as of yet. They ruled on transportation rule. We are unsure if our 5-year charter contract supersedes if PED rules a five-day week. Maybe an update will be shared on the news.

b. Director's Report Carissa Cantrell

- Enrollment/Lottery
  - 24-25 Lottery for K-5 is open for NEW students
    - To date, over 90 on the list are Kindergarten students
    - PreK lottery on hold until funding response from state. A letter was sent on January 10, 2024 to ECECD and have not received a response. The Pre-K staff has been informed and will be updated.
- Maintenance/Facilities/Security:
  - Stronger Connections Grant Update
    - \$18,000 allocated to create a link from existing hardware/cameras to APD substation.
    - Met with team at Mutualink and IT team to review technology specs and contract
    - Next steps...Mutualink team will schedule a walkthrough for next week (01/22/24) and coordinate next steps. Staff will receive training. Burden will not be on the school to maintain this service.
- Annual Site Visit – February 27, 2024
  - Virtual meeting next week with our site team lead (Martica Davis)- to check compliance, use of curriculum, visit classrooms, speak with council members, special education staff, educational assistance.
- Professional Development Training January 3 and 4, 2024
  - De-escalation strategies to keep the calm
  - Trauma informed lens
  - Emphasis on adult behavior and response
- District Spelling Bee Friday, January 12:
  - While we didn't advance, we are proud of our students who participated.
  - Considering if HAW would be able to host the event in the future.
- Assessment Data:
  - NAEP Testing 4<sup>th</sup> grade- logistics of the day is being worked out.

c. Council Trainings Andrea Gallegos- update: Gabriel has completed 3 hours of onboarding training and needs 7 hours of new member training. Storm has completed 8 hours, and Donna has completed 8 hours. Training schedule will be emailed to council members monthly.

## 5. CONCLUDING BUSINESS

- a. Announcements- School Choice fair is this weekend. Horizon Academy West was in attendance last year and Administration is considering attending every other year.

- Next Regular Board Meeting, February 20, 2024 at 4:30 pm

### b. Adjournment

- Gabriel Valenzuela motioned to adjourn the meeting; Donna Predika made 2nd motion. All in favor, unanimous approval.

\*ACTION ITEM

⌚TIMED ITEM

*The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Any Public comments will be held at the time specified on the Agenda. If you would like to participate or address the Council in the hearing or meeting, please contact the Director at Horizon Academy West at least one week prior to the meeting. All public comments are at the discretion of the President and are limited to three minutes.*

*If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend, please call the office. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office at Horizon Academy West if a summary or other type of accessible format is needed.*