

**HORIZON ACADEMY WEST
GOVERNING COUNCIL MEETING MINUTES
December 19, 2023 Conference Room In-Person 4:30 p.m.**

This meeting will be held in person in the conference room at school.

<p>Officers: Storm Gonzalez, President Christen Hagemann, Vice President</p> <p>Members: Anthony Jaramillo, Member Donna Predika, Member Gabriel Valenzuela, Member <input checked="" type="checkbox"/> Non-voting</p>	<p>Guests: Carissa Cantrell, Director <input checked="" type="checkbox"/> Alice Duran, Business Manager <input checked="" type="checkbox"/> Andrea Gallegos, Dean of Students <input checked="" type="checkbox"/> Linda Stoffan, Teacher Representative <input checked="" type="checkbox"/></p>
--	--

1. CALL TO ORDER Storm Gonzalez 4:32
 - a. ROLL CALL Storm Gonzalez: members present: Storm Gonzalez, Christen Hagemann, Donna Predika, Gabriel Valenzuela members present via phone: Anthony Jaramillo members
 - b. APPROVAL OF AGENDA* Storm Gonzalez- Gabriel Valenzuela motioned to approve the Agenda as it stands; Christen Hagemann, made 2nd motion. All in favor, unanimous approval.
 - c. Review/Approval of Minutes: November 14, 2023* Storm Gonzalez- Christen Hagemann, motioned to approve the November 14, 2023 Minutes as they stand; Anthony Jaramillo made 2nd motion. All in favor, unanimous approval.
2. Public Comments (procedures printed at bottom of agenda) ⌚ – No one present
3. Finance Alice Duran
 - a. Bank Reconciliation*- Donna Predika motioned to approve the Bank Reconciliation as presented; Gabriel Valenzuela made 2nd motion. All in favor, unanimous approval.
 - b. Voucher Listing* - Christen Hagemann motioned to approve the Voucher Listing as presented Donna Predika made 2nd motion. All in favor, unanimous approval.
 - c. BARs*- Donna Predika motioned to approve the eleven BARS as presented; Gabriel Valenzuela made 2nd motion. All in favor, unanimous approval.

4. New Business Matters

- a. Proposed Calendar Rule PED Carissa Cantrell- summary and information provided to Council about hearing on December 18th. As a charter school, our charter is 4 days a week. This would increase instructional days for students from 155 days to 180 days. This rule goes against legislation. A vote is needed from senators and legislators. HAW's charter would need to be revoked to include 5 days a week. Teacher contracted days would increase from 157 days to 190 days. Funding has not been included in this rule. Discussion was held about school districts, test scores, absenteeism, social/emotional resources. Is the solution really more school days? HAW is performing well with test scores. 4 days a week meets the needs of our community.
- b. Proposed Accreditation Rule PED Carissa Cantrell- Charter schools are authorized by Public Education Committee and the Charter School Division. PED would accredit all schools if this rule passes with their own process then PEC would do their process to authorize charter schools. Charter schools are requesting exemption from this process because we already have an accreditation process. Determination will be made in January.
- c. Director's Report Carissa Cantrell
 - Enrollment
 - PK-5: 522
 - K-5: 468
 - 137 students on active wait list
 - Best of City Award!
 - Lottery 24-25 opens January 9, 2024
 - First pull in March
 - Maintenance/Facilities/Security:
 - Floor machine purchase
 - Annual Site Visit – February 27, 2024
 - District Spelling Bee – January 12, 2024 – 3 Champions from HAW advance!
 - Staffing/Employees:
 - Ms. Catherine Hidalgo – new SPED teacher
 - Mrs. Mandy Lovato – long term substitute for 5th grade
 - Offered position to a new Educational Assistant in SPED (New Position)
 - Assessment Data:
 - Istation December Report for Math and Reading

- Istation internal company audit: scores reported were not accurate (data reported vs. actuals). Istation sent memo that calculations have been adjusted and all data is accurate.
- School-Wide Goal: *Horizon Academy West Charter School (HAW) is committed to providing a rigorous, creative, and well-rounded education for all students through the integration of technology where all students will be challenged and encouraged to think critically and creatively to improve levels of achievement of state standards and benchmarks.*
- Professional Goal (Carissa): *Domain: Operations Management competency 4: The administrator manages the school campus, budget, and daily operations to equitably meet the diverse learning needs of the school community. indicators 4.1 Manages the school campus to ensure that the environment is safe and clean for students and staff. 4.2 Manages the school budget to ensure that resources are maximized for student success. 4.3 Manages the day to day operations to maximize the efficiency of the school. 4.4 Complies with federal and state initiatives to maximize use of services and programs for which students are eligible.*
 - *HB 505 Kitchen Infrastructure Grant (DFA/PED)*
 - *Stronger Connections Grant AWARD (Safety/Security)*
 - *Public Project Revolving Loan Fund*
 - *Federal Program Charter School Grant (PCSNM)*
 - *Safe Schools Plan due 12/31/2023*
 - *Active Assailant Preparedness Training COMPLETED*
 - *FEMA Incident Command Training COMPLETED*

d. Council Trainings Andrea Gallegos- update: Gabriel has completed 3 hours, Storm has completed 8 hours, and Donna has completed 4 hours. Training schedule will be emailed to members each month.

5. CONCLUDING BUSINESS

a. Announcements

- Next Regular Board Meeting, January 16, 2024 at 4:30 pm
- Gabriel Valenzuela shared that his church, Community Bible Baptist Church, will be merging with Albuquerque Bible Church after a vote is held. He wants to maintain the partnership with Horizon Academy West. He will miss being in the neighborhood. Current church building will be for sale.

b. Adjournment

* Donna Predika motioned to adjourn the meeting; Gabriel Valenzuela made 2nd motion. All in favor, unanimous approval.

*ACTION ITEM

🕒TIMED ITEM

The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Any Public comments will be held at the time specified on the Agenda. If you would like to participate or address the Council in the hearing or meeting, please contact the Director at Horizon Academy West at least one week prior to the meeting. All public comments are at the discretion of the President and are limited to three minutes.

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend, please call the office. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office at Horizon Academy West if a summary or other type of accessible format is needed.