

**HORIZON ACADEMY WEST**  
**GOVERNING COUNCIL MEETING MINUTES**  
**November 14, 2023      Conference Room In-Person      4:30 p.m.**

This meeting will be held in person in the conference room at school.

<b>Officers:</b> Storm Gonzalez, President Christen Hagemann, Vice President <b>Members:</b> Anthony Jaramillo, Member Donna Predika, Member Gabriel Valenzuela, Member ☒ Non-voting	<b>Guests:</b> Carissa Cantrell, Director ☒ Alice Duran, Business Manager ☒ Andrea Gallegos, Dean of Students ☒ Linda Stoffan, Teacher Representative ☒  Sarah McMaster, teacher Jennifer Cordova, parent
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1. CALL TO ORDER- Storm Gonzalez 4:30
  - a. ROLL CALL-Storm Gonzalez: members present: Storm Gonzalez, Christen Hagemann, Donna Predika, members present via phone: Anthony Jaramillo members absent: Gabriel Valenzuela
  - b. APPROVAL OF AGENDA\* Storm Gonzalez- Christen Hagemann motioned to approve the Agenda as it stands; Donna Predika made 2nd motion. All in favor, unanimous approval.
  - c. Review/Approval of Minutes: October 17, 2023\* Storm Gonzalez- Anthony Jaramillo motioned to approve the September 19, 2023 Minutes as they stand; Donna Predika made 2nd motion. All in favor, unanimous approval.
2. Public Comments (procedures printed at bottom of agenda)🕒 Guest – Ms. Jennifer Cordova, Parent
  - Mrs. Cordova shared concerns about her daughter’s education- math instruction/homework from substitute, communication, intervention, and lack of consistency in substitute teachers. She is hopeful to find solutions.
3. Finance: Alice Duran
  - a. Bank Reconciliation\*- Christine Hageman motioned to approve the Bank Reconciliation as presented; Anthony Jaramillo made 2nd motion. All in favor, unanimous approval.
  - b. Voucher Listing\*- Donna Predika motioned to approve the Voucher Listing as presented Christine Hagemann made 2nd motion. All in favor, unanimous approval.
  - c. BARs\*-No BARs presented
4. New Business Matters
  - a. Director’s Report: Carissa Cantrell
    - Enrollment 468 current enrollment. 137 students on waitlist
    - Facilities/Maintenance/Security: HVAC unit will be installed- 1<sup>st</sup> grade
    - Staffing: 3<sup>rd</sup> grade teacher resigned. Filled position in-house. SE staffing- Educational Assistance. Gifted services are currently being provided by Mrs. McMaster

- Attendance Campaign: Level Up Your Attendance- starts November 27, 2023
  - Middle School Night: 8 schools came and provided information to families.
  - Assessment data:
    - a. Istation levels in Math and Reading.
    - b. NAPE testing for 4<sup>th</sup> grade- nations report card in math and reading.
    - c. School wide goal- Information will be shared 3 times a year
  - Professional goal: Applied for grants. Waiting on award letter for Stronger Connections Grant
  - Safe Schools Plan is due December 31<sup>st</sup>. Feedback from grade level teams. Carissa completed FEMA training.
- b. Council Trainings: Andrea Gallegos- Review of training hours needed. 7 hours are needed for continuing members (one-hour exemption of fiscal training). 10 hours are needed for new members. Storm has completed 6 hours and Donna has completed 3 hours. Hours need to be completed by June 30, 2024.

## 5. CONCLUDING BUSINESS

### a. Announcements

- Next Regular Board Meeting, December 19, 2023 at 4:30 pm

### b. Adjournment

- Donna Predika motioned to adjourn the meeting; Christine Hagemann made 2nd motion. All in favor, unanimous approval.

\*ACTION ITEM

ⓈTIMED ITEM

*The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Any Public comments will be held at the time specified on the Agenda. If you would like to participate or address the Council in the hearing or meeting, please contact the Director at Horizon Academy West at least one week prior to the meeting. All public comments are at the discretion of the President and are limited to three minutes.*

*If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend, please call the office. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office at Horizon Academy West if a summary or other type of accessible format is needed.*