

**HORIZON ACADEMY WEST**  
**GOVERNING COUNCIL MEETING MINUTES**  
**July 18, 2023      Conference Room In-Person      4:30 p.m.**

This meeting will be held in person in the conference room at Horizon Academy West

<b>Officers:</b> Storm Gonzalez, President Christen Hagemann, Vice President <b>Members:</b> Anthony Jaramillo, Member Donna Predika, Member Anne Claspell, Member ☒ Non-voting	<b>Guests:</b> Carissa Cantrell, Director ☒ Alice Duran, Business Manager ☒ Andrea Gallegos, Dean of Students ☒ Linda Stoffan, Teacher Representative ☒
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1. CALL TO ORDER- Storm Gonzalez 4:28
  - a. ROLL CALL-Storm Gonzalez- members present: Donna Predika, Christen Hagemann, Storm Gonzales; members absent: Anthony Jaramillo and Anne Claspell
  - b. APPROVAL OF AGENDA\*- Storm Gonzalez- Christen Hagemann motioned to approve the Agenda as it stands; Donna Predika made 2<sup>nd</sup> motion. All in favor, unanimous approval.
  - c. Review/Approval of Minutes: June 20, 2023\*- Storm Gonzalez- Donna Predika motioned to approve the June 20, 2023 Minutes as they stand; Christine Hagemann made 2<sup>nd</sup> motion. All in favor, unanimous approval.
2. Public Comments (procedures printed at bottom of agenda)<sup>☒</sup>- No one present today
3. Finance- Alice Duran
  - a. Bank Reconciliation\*- Donna Predika motioned to approve the Bank Reconciliation as presented; Christen Hagemann made 2<sup>nd</sup> motion. All in favor, unanimous approval.
  - b. Voucher Listing\*- Christen Hagemann motioned to approve the Voucher Listing as presented; Donna Predika made 2<sup>nd</sup> motion. All in favor, unanimous approval.
  - c. BARs\*- no bars were presented this month
  - d. Audit Updates- Carissa Cantrell. Annual audit has started for fiscal year 2024. Dates have been scheduled with our auditor at CLA and our business office is working with The Jaramillo Accounting Group.
4. New Business Matters
  - a. Resignation of Council Member\*- Storm Gonzalez- Donna Predika motioned to approve the Resignation of Council Member as presented; Christen Hagemann made 2<sup>nd</sup> motion. All in favor, unanimous approval.
  - b. New Membership/Approval of New Member\*-Storm Gonzalez-Gabriel Valenzuela, Pastor at Community Bible Baptist Church. We value and appreciate partnering with community members. He would be a great addition to our Council. Donna Predika motioned to approve the Approval of New Member as presented; Christen Hagemann made 2<sup>nd</sup> motion. All in favor, unanimous approval.
  - c. November Council Meeting Date/Review/Possible Change\*- Storm Gonzales- Christen Hagemann motioned to approve changing the November Council Meeting from November 21, 2023 to November 14, 2023 as presented; Donna Predika made 2<sup>nd</sup> motion. All in favor, unanimous approval.

d. Director's Report- Carissa Cantrell

- Enrollment: K-5: 474 PK-5: 534
- Maintenance/Facilities: HVAC Unit for classroom
- Building Safety: Extension of wall in front office. Panic Buttons w/silent alarm. Active Shooter and Safety Training for all Staff (Vector Solutions)
- Staffing: Open Positions: Gifted Teacher
- Assessment Data: HAW has been recognized as a SPOTLIGHT school by PED.
  - a. NM MSSA and ASR Spring data- Item analysis will be done to look at specific skills/concepts.
  - b. Istation (monthly)
  - c. School-specific Goal (report monthly)

e. Council Trainings -Andrea Gallegos- Update from Missy Brown. HAW earned the board training exemption in Fiscal Understanding this year. It is good for 1 hour not 2 hours as in the past. Continuing board members will need to complete 7 hours of training.

2 hours of Fiscal Understanding

2 hours of Academic Understanding

1 hour of Organizational Performance & Open Government

1 hour of Responsibilities and Ethics

1 hour of Equity, Cultural and Linguistic Responsiveness

New Members still need to complete 10 hours of board training including the 7-hour Introductory Course.

5. CONCLUDING BUSINESS

a. Announcements

- Next Regular Board Meeting, August 15, 2023 at 4:30 pm

b. Adjournment

- Christen Hagemann motioned to adjourn the meeting; Donna Predika made 2<sup>nd</sup> motion. All in favor, unanimous approval.

\*ACTION ITEM

ⓈTIMED ITEM

*The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Any Public comments will be held at the time specified on the Agenda. If you would like to participate or address the Council in the hearing or meeting, please contact the Director at Horizon Academy West at least one week prior to the meeting. All public comments are at the discretion of the President and are limited to three minutes.*

*If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend, please call the office. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office at Horizon Academy West if a summary or other type of accessible format is needed.*