

HORIZON ACADEMY WEST
GOVERNING COUNCIL MEETING MINUTES
June 20, 2023 Google Meets and In-Person 4:30 p.m.

This meeting will be held in person and on Google Meets. Please use the following link.
To join the video meeting, click this link: <https://meet.google.com/grn-tuhq-zwc>
Otherwise, to join by phone, dial +1 515-442-5989 and enter this PIN: 314 705 075#

Officers: Storm Gonzalez, President Christen Hagemann (Levan), Vice President Members: Anthony Jaramillo, Member Donna Predika, Member Anne Claspell, Member <input type="checkbox"/> Non-voting	Guests: Carissa Cantrell, Director <input checked="" type="checkbox"/> Alice Chavez, Business Manager <input checked="" type="checkbox"/> Andrea Gallegos, Dean of Students <input checked="" type="checkbox"/> Linda Stoffan, Teacher Representative <input checked="" type="checkbox"/>
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1. CALL TO ORDER - Storm Gonzalez 4:30
 - a. ROLL CALL- Storm Gonzalez- members present: Anthony Jaramillo, Donna Predika, Anne Claspell, Storm Gonzales; members absent: Christen Hagemann,
 - b. APPROVAL OF AGENDA*- Storm Gonzalez- Donna Predika motioned to approve the Agenda as it stands; Storm Gonzalez made 2nd motion. Roll Call Vote: Anthony Jaramillo-yes, Donna Predika -yes, Anne Claspell- yes, Storm Gonzalez- yes. Unanimous approval.
 - c. Review/Approval of Minutes: May 23, 2023*- Storm Gonzalez- Anne Claspell motioned to approve the May 23, 2023 Minutes as they stand; Donna Predika made 2nd motion. Roll Call Vote: Anthony Jaramillo-yes, Donna Predika -yes, Anne Claspell- yes, Storm Gonzalez- yes. Unanimous approval.
2. Public Comments (procedures printed at bottom of agenda)³- No one present today
3. Finance - Alice Chavez
 - a. Bank Reconciliation*- Donna Predika motioned to approve the Bank Reconciliation as presented; Anne Claspell made 2nd motion. Roll Call Vote: Anthony Jaramillo-yes, Donna Predika -yes, Anne Claspell- yes, Storm Gonzalez- yes. Unanimous approval.
 - b. Voucher Listing*- Donna Predika motioned to approve the Voucher Listing as presented; Anne Claspell made 2nd motion. Roll Call Vote: Anthony Jaramillo- yes, Donna Predika- yes, Anne Claspell- yes, Storm Gonzalez- yes. Unanimous approval.
 - c. IDEA B Application*- presented by Carissa Cantrell. Anne Claspell motioned to approve the IDEA B Application as presented; Donna Predika made 2nd motion. Roll Call Vote: Anthony Jaramillo-yes, Donna Predika -yes, Anne Claspell- yes, Storm Gonzalez- yes. Unanimous approval. Signatures obtained.
 - d. Fine Arts Grant*- presented by Carissa Cantrell. Donna Predika motioned to approve the Fine Arts Grant as presented; Anne Claspell made 2nd motion Roll Call Vote: Anthony Jaramillo-yes, Donna Predika -yes, Anne Claspell- yes, Storm Gonzalez- yes. Unanimous approval.

- e. Lease Assistance Grant*- presented by Carissa Cantrell. The grant opened June 20th and is due by July 15th. This item was tabled until next meeting.
- f. Part-Time Employee Resolution (Insurance)*- presented by Carissa Cantrell. Donna Predika motioned to approve the Part-Time Employee Resolution as presented; Anne Claspell made 2nd motion. Roll Call Vote: Anthony Jaramillo-yes, Donna Predika -yes, Anne Claspell- yes, Storm Gonzalez- yes. Unanimous approval. Signatures obtained

4. New Business Matters

- a. 23-24 Council Meetings - Storm Gonzalez- Meetings starting in July will be in-person. This will be mandatory of all board members. Members will be asked to attend meeting via phone call if there is a situation where they are not able to attend in-person.
- b. New Membership- Carissa Cantrell/Storm Gonzalez- Pastor Gabriel Valenzuela is a community member who is interested in joining our board. He is looking at paperwork and will be in contact with Storm. He is hoping to start in July.
- c. Director's Report- Carissa Cantrell
 - Enrollment: K-5 421 plus 60 students for PreK. 452 K-5 students are registered for 23-24 SY and 60 PreK students. 256 students on the waitlist
 - Maintenance/facilities: flooring, HVAC units, cafeteria tables, storage container near gym, panic buttons with silent alarm to dispatch, safety in the office.
 - Staffing updates: New Kindergarten and Music teacher.
 - Assessment data: Combined preliminary data of 4th and 5th grade MSSA Spring Assessment: 57% are at or above grade level in ELA, 51% at or above grade level in Math, and 53% at or above grade level in Science. The State hasn't reported 3rd grade and final numbers for all grades. HAW is a Spotlight School, top 75% of schools.
 - Progress towards Carissa's goal: Met with other Charter leaders about to review and comment on charter renewal rule. Created a Donors Choose campaign for music program.
- d. Professional Legal Services Agreement*- Carissa Cantrell- retain counsel as Horizon Academy West School. Patty Matthews will remain legal counsel, on retainer. Signatures obtained.
 - Anthony Jaramillo motioned to approve the Professional Legal Services Agreement as presented; Anne Claspell made 2nd motion. Roll Call Vote: Anthony Jaramillo-yes, Donna Predika -yes, Anne Claspell- yes, Storm Gonzalez- yes. Unanimous approval.
- e. Open Meetings Act*- Carissa Cantrell
 - Donna Predika motioned to approve the Open Meetings Act as presented; Anthony Jaramillo made 2nd motion. Roll Call Vote: Anthony Jaramillo-yes, Donna Predika -yes, Anne Claspell- yes, Storm Gonzalez- yes. Unanimous approval. Signatures obtained
- f. Council Trainings- Andrea Gallegos- All Board Members have completed required training for 2022-2023. Training information for 2023-2024 will be shared as it becomes available.

5. CONCLUDING BUSINESS

- a. Announcements
 - Next Regular Board Meeting, July 18, 2023 at 4:30 pm

b. Adjournment

- Donna Predika motioned to adjourn the meeting; Anthony Jaramillo made 2nd motion Roll Call
Vote: Anthony Jaramillo-yes, Donna Predika -yes, Anne Claspell- yes, Storm Gonzalez- yes.
Unanimous approval.

*ACTION ITEM

⌚TIMED ITEM

The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Any Public comments will be held at the time specified on the Agenda. If you would like to participate or address the Council in the hearing or meeting, please contact the Director at Horizon Academy West at least one week prior to the meeting. All public comments are at the discretion of the President and are limited to three minutes.

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend, please call the office. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office at Horizon Academy West if a summary or other type of accessible format is needed.