

HORIZON ACADEMY WEST
GOVERNING COUNCIL MEETING MINUTES
May 23, 2023 Google Meets and In-Person 4:30 p.m.

This meeting will be held in person and on Google Meets. Please use the following link.
To join the video meeting, click this link: <https://meet.google.com/grn-tuhq-zwc>
Otherwise, to join by phone, dial +1 515-442-5989 and enter this PIN: 314 705 075#

Officers: Storm Gonzalez, President Christen Hagemann (Levan), Vice President Members: Anthony Jaramillo, Member Donna Predika, Member Anne Claspell, Member ☒ Non-voting	Guests: Carissa Cantrell, Director ☒ Alice Chavez, Business Manager ☒ Andrea Gallegos, Dean of Students ☒ Linda Stoffan, Teacher Representative ☒
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1. CALL TO ORDER- Christen Hagemann 4:34pm
 - a. ROLL CALL- Christen Hagemann- members present: Christen Hagemann, Storm Gonzales (via phone), Donna Predika, Anthony Jaramillo; members absent: Anne Claspell
 - b. APPROVAL OF AGENDA*- Christen Hagemann- motioned to approve the Agenda as it stands; Storm Gonzalez made 2nd motion. Roll Call Vote: Storm Gonzalez- yes, Christen Hagemann- yes, Anthony Jaramillo-yes, Donna Predika -yes. Unanimous approval.
 - c. Review/Approval of Minutes: April 18, 2023* -Christen Hagemann Donna Predika motioned to approve the April 18, 2023 Minutes as they stand; Storm Gonzalez made 2nd motion. Roll Call Vote: Storm Gonzalez- yes, Christen Hagemann- yes, Anthony Jaramillo-yes, Donna Predika - yes. Unanimous approval.
2. Public Comments (procedures printed at bottom of agenda)^③- No one present today
3. Finance- Alice Chavez
 - a. Bank Reconciliation*- Donna Predika motioned to approve the Bank Reconciliation as presented; Anthony Jaramillo made 2nd motion. Roll Call Vote: Storm Gonzalez- yes, Christen Hagemann- yes, Anthony Jaramillo-yes, Donna Predika -yes. Unanimous approval.
 - b. Voucher Listing*- Donna Predika motioned to approve the Voucher Listing as presented; Storm Gonzalez made 2nd motion. Roll call vote: Storm Gonzalez- yes, Christen Hagemann- yes, Anthony Jaramillo-yes, Donna Predika -yes. Unanimous approval.
 - c. BARs*- Donna Predika motioned to approve the nine BARs along with the BAR for CREW as presented; Storm Gonzalez made 2nd motion. Roll call vote: Storm Gonzalez- yes, Christen Hagemann- yes, Anthony Jaramillo-yes, Donna Predika -yes. Unanimous approval.
 - d. Budget Presentation and Approval Signatures 23-24*- Anthony Jaramillo motioned to approve the 2023-2024 Budget as presented; Storm Gonzalez made 2nd motion. Roll call vote: Storm

Gonzalez- yes, Christen Hagemann- yes, Anthony Jaramillo-yes, Donna Predika -yes. Unanimous approval.

- It was acknowledged that we started this school year in the negative. With this proposed budget for 23-34 SY, it is a balanced budget. We are in a great position for the upcoming school year. Storm agrees that she has seen a great job from the business office.

e. Salary Schedule 23-24*- Donna Predika motioned to approve the 2023-2024 Salary Schedule as presented; Storm Gonzalez made 2nd motion. Roll call vote: Storm Gonzalez- yes, Christen Hagemann- yes, Anthony Jaramillo-yes, Donna Predika -yes. Unanimous approval.

4. New Business Matters

a. Charter Contract/Monitoring Documents/Performance Framework*- Carissa Cantrell- Donna Predika motioned to approve the Charter Contract/Monitoring Documents/Performance Framework as presented; Storm Gonzalez made 2nd motion. Roll call vote: Storm Gonzalez- yes, Christen Hagemann- yes, Anthony Jaramillo-yes, Donna Predika -yes. Unanimous approval.

- Contract, monitoring documents, and performance framework discussed. Our lawyer recommends signing at this time. HAW is in a great position with our site visit and charter renewal. We are ready to sign upon board approval.

b. Executive Director Contract*- Alice Chavez/Storm Gonzalez- Storm Gonzalez motioned to approve the Executive Director Contract as presented; Donna Predika made 2nd motion. Roll call vote: Storm Gonzalez- yes, Christen Hagemann- yes, Anthony Jaramillo-yes, Donna Predika - yes. Unanimous approval.

- Storm received and reviewed the contract for Carissa Cantrell. Her recommendation is to offer a contract for the 2023-2024 school year.

c. Director's Report- Carissa Cantrell

- Enrollment/Lottery: Student enrollment PreK-5: 483. Lottery waitlists: 255
- Maintenance: Water Heater and HVAC units
- Staffing Updates: Goal is to have contracts signed by Thursday for teachers and EA's
- Assessment Data: State Testing Data to share in August
- Summer School: July 10-27
- PTO update: We have a new team of officers for the 23-24 school year. We are grateful for all that our PTO has done and continues to do for our staff, students, and families.
- Carissa's Goals: Create/Foster monthly community outreach and collaboration opportunities in order to grow enrollment, expand facilities, and increase name recognition through media outlets. May progress towards goal:

- Continued networking with Charter Director calls every Tuesday.
 - Corner lot will be for sale. Owner has offered our school first right of refusal. Our school could use it for additional parking space and as an entrance/exit to help with morning and afternoon traffic flow. Administration will meet with the owner in June to get more information.
- d. Council Trainings- Andrea Gallegos- Andrea provided an update regarding board members in the process of completing training hours for 2022-2023. Thank you to our members that have completed required training hours. Anne has not completed any training hours. She has until June 30th to complete the required 10 training hours.

5. CONCLUDING BUSINESS

a. Announcements

- Next Regular Board Meeting, June 20, 2023 at 4:30 pm

b. Adjournment

Anthony Jaramillo motioned to adjourn the meeting; Donna Predika made 2nd motion. Roll call vote: Storm Gonzalez- yes, Christen Hagemann- yes, Anthony Jaramillo-yes, Donna Predika -yes. Unanimous approval.

*ACTION ITEM

ⓈTIMED ITEM

The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Any Public comments will be held at the time specified on the Agenda. If you would like to participate or address the Council in the hearing or meeting, please contact the Director at Horizon Academy West at least one week prior to the meeting. All public comments are at the discretion of the President and are limited to three minutes.

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend, please call the office. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office at Horizon Academy West if a summary or other type of accessible format is needed.