

HORIZON ACADEMY WEST
GOVERNING COUNCIL MEETING MINUTES
April 18, 2023 Google Meets and In-Person 4:30 p.m.

This meeting will be held in person and on Google Meets. Please use the following link.
To join the video meeting, click this link: <https://meet.google.com/grn-tuhq-zwc>
Otherwise, to join by phone, dial +1 515-442-5989 and enter this PIN: 314 705 075#

Officers: Storm Gonzalez, President Christen Hagemann (Levan), Vice President Members: Anthony Jaramillo, Member Donna Predika, Member Anne Claspell, Member ☒ Non-voting	Guests: Carissa Cantrell, Director ☒ Alice Chavez, Business Manager ☒ Andrea Gallegos, Dean of Students ☒ Linda Stoffan, Teacher Representative ☒
--	--

1. CALL TO ORDER- Storm Gonzalez 4:31
 - a. ROLL CALL- Storm Gonzalez- members present: Storm Gonzales, Christen Hagemann (virtual), Donna Predika absent: Anthony Jaramillo and Anne Claspell
 - b. APPROVAL OF AGENDA*- Storm Gonzalez- Donna Predika motioned to approve the Agenda as it stands; Christen Hagemann made 2nd motion. Roll Call Vote: Christen Hagemann- yes, Donna Predika -yes, Storm Gonzalez- yes. Unanimous approval.
 - c. Review/Approval of Minutes: March 28, 2023*- Storm Gonzalez- Christen Hagemann motioned to approve the March 28, 2023 Minutes as they stand; Donna Predika made 2nd motion. Roll Call Vote: Christen Hagemann-yes, Donna Predika- yes, Storm Gonzalez-yes. Unanimous approval.
2. Public Comments (procedures printed at bottom of agenda)🕒- No one present today
3. Finance- Alice Chavez (Anthony Jaramillo joined meeting virtually)

Alice provided finance packets to all in attendance and explained the Revenue Report, Expenditure to Budget Report (including funds available and encumbered funds), Bank Register Activity Report, Outstanding Purchase Orders and Outstanding Checks. Board members were able to ask questions for clarification as reports were being reviewed.

 - a. Bank Reconciliation*- Donna Predika motioned to approve the Bank Reconciliation as presented; Christen Hagemann made 2nd motion. Roll Call Vote: Christen Hagemann- yes, Anthony Jaramillo-yes, Donna Predika- yes, Storm Gonzalez-yes. Unanimous approval.
 - b. Voucher Listing*- Christen Hagemann motioned to approve the Voucher Listing as presented Anthony Jaramillo made 2nd motion. Roll call vote: Christen Hagemann- yes, Anthony Jaramillo-yes, Donna Predika- yes, and Storm Gonzalez-yes. Unanimous approval

- c. BARS*- Donna Predika motioned to approve the four BARS as presented; Anthony Jaramillo made 2nd motion. Roll call vote: Christen Hagemann- yes, Anthony Jaramillo-yes, Donna Predika- yes, and Storm Gonzalez-yes. Unanimous approval

4. New Business Matters

- a. Calendar SY 23-24*- Carissa Cantrell- increase of instructional hours will make it difficult to continue a traditional school calendar with holidays and breaks. We looked at other school districts, collaborated with staff, and PED requirements. Storm commented on the difficulty of meeting requirements as a 4 -day school. Donna asked about longer days and community input. Christen asked if more hours will be required for 2024-2025. We discussed how a survey would be used if we need to make a balanced calendar instead of the traditional school calendar.

- Discussion about NM PRE-K program was held about the increase of hours for the program. Their calendar will look different from k-5 calendar. Housing the NM PRE-K Program at Horizon Academy West will need to be looked at as our grant expires next year.

Donna Predika motioned to approve the 2023-2024 Calendar as presented; Anthony Jaramillo made 2nd motion. Roll call vote: Christen Hagemann- yes, Anthony Jaramillo-yes, Donna Predika- yes, and Storm Gonzalez-yes. Unanimous approval

- b. Charter Contract/School Specific Goal*- Carissa Cantrell- Today was our charter negotiation in Santa Fe with Public Education Commission and Charter School Division (PED), all went well. We are waiting on final contract. PED, PEC and State Registry are finalizing a Rule for all schools.

Motion to table Charter Contract/School Specific Goal vote until PEC sends us our final charter contract; Donna Predika motioned to table Charter Contract/School Specific Goal; Christen Hagemann made 2nd motion. Roll call vote: Christen Hagemann- yes, Anthony Jaramillo-yes, Donna Predika- yes, and Storm Gonzalez-yes. Unanimous approval

- c. Director's Report- Carissa Cantrell

- Enrollment prek-5: 483
- Staffing updates- Marc Paley, social worker from CES
- Assessment data: April 12: 5th grade science, April 18-19: 4th grade and 5th grade ELA and Math, April 24-27: 3rd grade ELA and Math
- Summer school: July 10-27
- Carissa's goals: April progress- Networking with Charter Director, Charter negotiations with PEC and CSE and 3rd party contractors (data and goals)

- d. Council Trainings- Andrea Gallegos- Andrea provided an update regarding board members in the process of completing training hours for the 2022-2023 SY. As of 4.18.23, Christen has completed 3 hours. Anne has not completed any training hours. Storm is concerned that Anne hasn't communicated or completed training hours. A conversation was held about membership to remain in compliance with training requirements for board members.

5. CONCLUDING BUSINESS

- a. Announcements

- Next Regular Board Meeting, May 16, 2023 at 4:30 pm

- b. Adjournment

Donna Predika motioned to adjourn the meeting; Christen Hagemann made 2nd motion. Roll call vote: Christen Hagemann- yes, Anthony Jaramillo-yes, Donna Predika- yes, and Storm Gonzalez-yes. Unanimous approval

***ACTION ITEM**

ⓈTIMED ITEM

The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Any Public comments will be held at the time specified on the Agenda. If you would like to participate or address the Council in the hearing or meeting, please contact the Director at Horizon Academy West at least one week prior to the meeting. All public comments are at the discretion of the President and are limited to three minutes.

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend, please call the office. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office at Horizon Academy West if a summary or other type of accessible format is needed.