

**HORIZON ACADEMY WEST
GOVERNING COUNCIL MEETING MINUTES**

January 17, 2023 Google Meets and In-Person 4:30 p.m.

This meeting will be held in person and on Google Meets. Please use the following link.
To join the video meeting, click this link: <https://meet.google.com/grn-tuhq-zwc>
Otherwise, to join by phone, dial +1 515-442-5989 and enter this PIN: 314 705 075#

Officers: Storm Gonzalez, President Christen Hagemann (Levan), Vice President Carrie Rodriguez, Secretary Members: Anthony Jaramillo, Member Donna Predika, Member Anne Claspell, Member <input type="checkbox"/> Non-voting	Guests: Carissa Cantrell, Director <input checked="" type="checkbox"/> Alice Chavez, Business Manager <input checked="" type="checkbox"/> Andrea Gallegos, Dean of Students <input checked="" type="checkbox"/> Linda Stoffan, Teacher Representative <input checked="" type="checkbox"/>
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1. CALL TO ORDER- Storm Gonzalez -4:30
 - a. ROLL CALL- Storm Gonzalez- members present: Storm Gonzales, Christen Hagemann, Donna Predika, Anne Claspell (virtual), and Anthony Jaramillo (virtual).
 - b. APPROVAL OF AGENDA*-Storm Gonzalez- Christen Hagemann motioned to approve the Agenda as it stands; Anthony Jaramillo made 2nd motion. Roll Call Vote: Christen Hagemann- yes Anthony Jaramillo-yes, Donna Predika -yes, Anne Claspell- yes, Storm Gonzalez- yes. Unanimous approval.
 - c. Review/Approval of Minutes: December 20, 2022*- Storm Gonzalez- Anne Claspell motioned to approve the December 20, 2022 Minutes as they stand; Christen Hagemann made 2nd motion. Roll Call Vote: Christen Hagemann-yes, Anthony Jaramillo-yes, Donna Predika- yes, Anne Claspell- yes, Storm Gonzalez-yes. Unanimous approval.
2. Public Comments (procedures printed at bottom of agenda)^①- no one present today
3. Finance- Alice Chavez
 - a. Bank Reconciliation*- Anthony Jaramillo motioned to approve the Bank Reconciliation as presented; Donna Predika made 2nd motion. Roll Call Vote: Christen Hagemann- yes, Anthony Jaramillo-yes, Donna Predika- yes, Anne Claspell- yes, Storm Gonzalez-yes. Unanimous approval.
 - b. Voucher Listing*- Donna Predika motioned to approve the Voucher Listing as presented; Christen Hagemann made 2nd motion. Roll call vote: Christen Hagemann- yes, Anthony Jaramillo-yes, Donna Predika- yes, Anne Claspell- yes, and Storm Gonzalez-yes. Unanimous approval

- c. BARs* - Anne Claspell motioned to approve the three BARs as presented; Christen Hagemann made 2nd motion. Roll call vote: Christen Hagemann- yes, Anthony Jaramillo-yes, Donna Predika- yes, Anne Claspell- yes, and Storm Gonzalez-yes. Unanimous approval
- 503-000-2223-0008-IB #24346
 - 503-000-2223-0009-IB #24349
 - 503-000-2223-0010-I #11000

4. New Business Matters

- a. Resignation of Board Member*- Storm Gonzalez- Official resignation was received from Carrie Rodriguez. She was instrumental as a board member. She is available if we need guidance or have any questions in the future. The Governing Council wishes her well and is thankful for her service and all that she did for Horizon Academy West over the years.
- Donna Predika motioned to approve the resignation of Carrie Rodriguez; Christen Hagemann made 2nd motion. Roll call vote: Christen Hagemann- yes, Anthony Jaramillo-yes, Donna Predika- yes, Anne Claspell- yes, and Storm Gonzalez-yes. Unanimous approval
- b. Director's Report- Carissa Cantrell
- Enrollment: Prek-5: 486
 - Staffing update
 1. Special education teacher has been hired.
 2. We are still in need of a Social Worker. CES continues to try to fill the position.
 3. Professional Development: Alice is attending a 2-day HR conference.
 4. Mrs. Mac was nominated by one of her students for the Pay it Forward segment on KOB 4.
 - Maintenance/Facilities:
 1. Leak in conference room (no roofer needed)
 - Assessment Data:
 1. IMSSA interim assessment (middle of year data)- grades 3rd-5th are above state average.
 2. Istation January Assessment Data- Classes are finishing Middle of Year testing this week.
 - PTO Events- Daddy-Daughter Dinner and Dance is on February 9th
 - Carissa's goal update- Create/Foster monthly community outreach and collaboration opportunities in order to grow enrollment, expand facilities, and increase name recognition through media outlets.
 - January progress towards goal:
 - Networking with Director calls every Tuesday
 - School Choice Fair at the Albuquerque Convention Center

- c. March Meeting, reschedule due to spring break*-Carissa Cantrell- discussion about holding the March meeting on March 28th instead of March 21st
- Christen Hagemann made motion to approve the rescheduling of the March meeting to March 28th. Donna Predika made 2nd motion. Roll call vote: Christen Hagemann- yes, Anthony Jaramillo-yes, Donna Predika- yes, Anne Claspell- yes, and Storm Gonzalez-yes. Unanimous approval
- d. Council Trainings- Andrea Gallegos- As board members complete trainings, please send Andrea an email with the title and the number of hours for the completed training(s). Anthony, Storm and Donna currently have training hours completed. Hours and trainings were reviewed with board members. Andrea will continue to send out training schedule at the beginning of each month.

5. CONCLUDING BUSINESS

a. Announcements

- Next Regular Board Meeting, February 21, 2023 at 4:30 pm

- b. Adjournment- Christen Hagemann motioned to adjourn board meeting; Donna Predika made 2nd motion. Roll call vote: Christen Hagemann -yes, Anthony Jaramillo- yes, Donna Predika- yes, Anne Claspell- yes, and Storm Gonzalez- yes. Unanimous approval.

*ACTION ITEM

⌚TIMED ITEM

The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Any Public comments will be held at the time specified on the Agenda. If you would like to participate or address the Council in the hearing or meeting, please contact the Director at Horizon Academy West at least one week prior to the meeting. All public comments are at the discretion of the President and are limited to three minutes.

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend, please call the office. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office at Horizon Academy West if a summary or other type of accessible format is needed.