

HORIZON ACADEMY WEST
GOVERNING COUNCIL MEETING MINUTES
December 20, 2022 Google Meets and In-Person 4:30 p.m.

This meeting will be held in person and on Google Meets. Please use the following link.
 To join the video meeting, click this link: <https://meet.google.com/grn-tuhq-zwc>
 Otherwise, to join by phone, dial +1 515-442-5989 and enter this PIN: 314 705 075#

<p>Officers: Storm Gonzalez, President Christen Hagemann (Levan), Vice President Carrie Rodriguez, Secretary</p> <p>Members: Anthony Jaramillo, Member Donna Predika, Member Anne Claspell, Member <input type="checkbox"/> Non-voting</p>	<p>Guests: Carissa Cantrell, Director <input checked="" type="checkbox"/> Alice Chavez, Business Manager <input checked="" type="checkbox"/> Andrea Gallegos, Dean of Students <input checked="" type="checkbox"/> Linda Stoffan, Teacher Representative <input checked="" type="checkbox"/></p>
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1. CALL TO ORDER- Storm Gonzalez 4:27
 - a. ROLL CALL- Storm Gonzalez- members present: Storm Gonzales, Christen Hagemann, Anne Claspell, and Anthony Jaramillo. Absent- Carrie Rodriguez, Donna Predika,
 - b. APPROVAL OF AGENDA*-Storm Gonzalez- Christen Hagemann motioned to approve the Agenda as it stands; Anthony Jaramillo made 2nd motion. Roll Call Vote: Christen Hagemann- yes Anthony Jaramillo-yes, Anne Claspell- yes, Storm Gonzalez- yes. Unanimous approval.
 - c. Review/Approval of Minutes: November 15, 2022*- Storm Gonzalez- Christen Hagemann motioned to approve the November 15, 2022 Minutes as they stand; Storm Gonzalez made 2nd motion. Roll Call Vote: Christen Hagemann-yes, Anthony Jaramillo-yes, Anne Claspell- yes, Storm Gonzalez-yes. Unanimous approval.
2. Public Comments (procedures printed at bottom of agenda)[Ⓞ]- no one present today
3. Finance- Alice Chavez- Donna Predika joined the meeting
 - a. Bank Reconciliation*- Christen Hagemann motioned to approve the Bank Reconciliation as presented; Anthony Jaramillo made 2nd motion. Roll Call Vote: Christen Hagemann- yes, Anthony Jaramillo-yes, Anne Claspell- yes, Donna Predika-yes, Storm Gonzalez-yes. Unanimous approval.
 - b. Voucher Listing*- Donna Predika motioned to approve the Voucher Listing as presented; Christen Hagemann made 2nd motion. Roll call vote: Christen Hagemann- yes, Anthony Jaramillo-yes, Anne Claspell- yes, Donna Predika- yes, and Storm Gonzalez-yes. Unanimous approval

c. BARs* - no bars presented

4. New Business Matters

- a. Charter Renewal Recap- Carissa Cantrell- It was a long process but we are happy with the outcome of our renewal without conditions. PEC will send our charter contract. We will review and seek legal council if needed before signing and sending back. We are looking at the draft framework that will be used by PED and will provide feedback as needed.
- b. Director's Report- Carissa Cantrell
- Enrollment- 486
 - Staffing updates- Special Education teacher resigned. We are looking at candidates to interview after the holidays. This is a hard to fill position, so in the meantime we have our Special Education Coordinator continuing to see students as scheduled.
 - Facilities- carpet cleaning over break in the classrooms. Currently getting bids at resurfacing the parking lot.
 - Assessment data- partial data broken up in math and reading. HAW is above state averages for middle of year scores.
 - IMSSA interim assessment (Middle of Year partial data)- 3-5 grades are above state average
 - Istation December Data - 60% of our students are at or near grade level proficiency for math and reading (noted at our Charter renewal hearing)
 - PTO Holiday lights drive-thru- over 200 cars. The Grinch and Santa greeted families.
 - Carissa's goal update- Create/Foster monthly community outreach and collaboration opportunities in order to grow enrollment, expand facilities, and increase name recognition through media outlets.
 - Attended the PCSNM conference. Great time to collaborate and network with colleagues. Breakout sessions about various topics were beneficial.
 - School Choice Fair- January 21st we will be asking for families to join us. Possible volunteers to speak to the public about HAW.
- c. Community Engagement- Andrea Gallegos- Update about the community fundraisers and donations collected by different classes. Student Council held food drive for Rio Grande Food Project in November (almost 2000 lbs. of food collected). This month, first grade collected toys for children in the international district and fifth grade collected pet items for Argos Dog Rescue. Kindergarten is collecting pop tabs for Ronald McDonald House until March. The school has made a couple donations to Joy Junction. We also had parents and families help other families with meals, clothes, and gifts for the holidays. The school received a generous donation of new coats from Community Bible Baptist Church. The coats have been and continue to be given to students. All information is advertised and shared via classroom communication apps and our school newsletter.
- d. Council Trainings- Andrea Gallegos- As board members complete trainings, please send Andrea an email with the title and the number of hours for the completed training(s). Anthony and Storm currently have attended trainings and their hours have been logged accordingly.

- Discussion about trainings options, in-person or virtual. A possible packet that can be given to board members for an additional 3 hours. Using different programs to review bylaws.

5. CONCLUDING BUSINESS

a. Announcements

- Next Regular Board Meeting, January 17, 2023 at 4:30 pm

- ### b. Adjournment-
- Christen Hagemann motioned to adjourn board meeting; Anthony Jaramillo made 2nd motion. Roll call vote: Christen Hagemann -yes, Anthony Jaramillo- yes, Anne Claspell- yes, Donna Predika- yes, and Storm Gonzalez- yes. Unanimous approval.

*ACTION ITEM

ⓂTIMED ITEM

The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Any Public comments will be held at the time specified on the Agenda. If you would like to participate or address the Council in the hearing or meeting, please contact the Director at Horizon Academy West at least one week prior to the meeting. All public comments are at the discretion of the President and are limited to three minutes.

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend, please call the office. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office at Horizon Academy West if a summary or other type of accessible format is needed.