

**HORIZON ACADEMY WEST**  
**GOVERNING COUNCIL MEETING MINUTES**  
**November 15, 2022      Google Meets and In-Person      4:30 p.m.**

This meeting will be held in person and on Google Meets. Please use the following link.  
To join the video meeting, click this link: <https://meet.google.com/grn-tuhq-zwc>  
Otherwise, to join by phone, dial +1 515-442-5989 and enter this PIN: 314 705 075#

<b>Officers:</b> Storm Gonzalez, President Christen Hagemann (Levan), Vice President Carrie Rodriguez, Secretary <b>Members:</b> Anthony Jaramillo, Member Donna Predika, Member Anne Claspell, Member <input checked="" type="checkbox"/> <small><input checked="" type="checkbox"/> Non-voting</small>	<b>Guests:</b> Carissa Cantrell, Director <input checked="" type="checkbox"/> Andrea Gallegos, Dean of Students <input checked="" type="checkbox"/> Linda Stoffan, Teacher Representative <input checked="" type="checkbox"/>
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1. CALL TO ORDER- Storm Gonzalez 4:31
  - a. ROLL CALL- Storm Gonzalez- members present: Storm Gonzales, Donna Predika, and Anthony Jaramillo. Absent- Carrie Rodriguez, Christen Hagemann, and Anne Claspell.
  - b. APPROVAL OF AGENDA\* Storm Gonzalez- Donna Predika motioned to approve the Agenda as it stands; Anthony Jaramillo made 2nd motion. Roll Call Vote: Anthony Jaramillo-yes, Donna Predika- yes, Storm Gonzalez- yes. Unanimous approval.
  - c. Review/Approval of Minutes: October 18, 2022\* Storm Gonzalez- Donna Predika motioned to approve the October 18, 2022 Minutes as they stand; Anthony Jaramillo made 2nd motion. Roll Call Vote: Anthony Jaramillo-yes, Donna Predika-yes, Storm Gonzalez-yes. Unanimous approval.
2. Public Comments (procedures printed at bottom of agenda)<sup>①</sup> - no one present today
3. Finance- Carissa Cantrell presented 1 BAR and gave audit update. Other finance items were tabled until next meeting.
  - a. Bank Reconciliation\*- tabled
  - b. Voucher Listing\*- tabled
  - c. BARs- Donna Predika motioned to approve the 1 Bar as presented; Anthony Jaramillo made 2<sup>nd</sup> motion. Roll Call Vote: Anthony Jaramillo-yes, Donna Predika-yes, Storm Gonzalez-yes. Unanimous approval
    - 503-000-2223-0007-I – capital outlay for Lease Assistance
  - d. Audit Presentation – Audit is complete, without findings.
4. New Business Matters
  - a. Charter Renewal Update- Carissa Cantrell
    - December 12, 2022- Details to come for location and time for public meeting. Preliminary report has been received with three possible inquiries related to English Language Learners and Equity and Identity that will be discussed at renewal hearing. A response was sent back to PED to provide more information. No other areas of inquiry. All other areas meet or exceeds demonstrating progress.
  - b. Director’s Report - Carissa Cantrell
    - Enrollment is at 488 students, pre-k- 5<sup>th</sup> grade. 50 families on our waitlist
    - Campus security continues with access cards for exterior doors.
    - Assessment: Data meetings are tomorrow with grade levels. The below grade level (red) in Istation is getting smaller across grade levels. Parents received access to the parent portal for state assessments. This allows parents to look at individual reports.

- PTO- Turkey Bingo at Holy Family Church for families on Friday. Student bingo during school on Thursday.
- Covid update: Deep cleaning occurs nightly, spot cleaning carpets, teachers are sanitizing throughout the day. We have an extra day porter to help sanitize. At 5% (24 positive cases) we will have to increase safety protocols. We are currently at 6 cases.

c. School Store/PBIS- Andrea Gallegos

- Opening day of THE BEARS STORE was November 1, 2022. The store received 236 BEAR BUCKS. Some students spent all their bucks and others decided to save all or some for next time. Items range from 1 buck-20 bucks. More expensive purchases are “experiences” around school with staff members. As of now, the store is open once a month.

d. Council Trainings - Andrea Gallegos

- Andrea will send a reminder email the first week of each month for upcoming trainings. As trainings are completed, email Andrea the completed hours so they can be logged. We discussed trainings needed for new members and we reviewed the training schedule.

## 5. CONCLUDING BUSINESS

a. Announcements

- Charter Renewal, December 12, 2022 (Time and Location determined by PEC)
- Next Regular Board Meeting, December 20, 2022 at 4:30 pm

b. Adjournment- Donna Predika motioned to adjourn board meeting; Storm Gonzalez made 2<sup>nd</sup> motion.

\*ACTION ITEM

⌚TIMED ITEM

*The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Any Public comments will be held at the time specified on the Agenda. If you would like to participate or address the Council in the hearing or meeting, please contact the Director at Horizon Academy West at least one week prior to the meeting. All public comments are at the discretion of the President and are limited to three minutes.*

*If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend, please call the office. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office at Horizon Academy West if a summary or other type of accessible format is needed.*