HORIZON ACADEMY WEST
NOTICE AND AGENDA
GOVERNING COUNCIL MEETING
August 16, 2022   Google Meets and In-Person   4:30 p.m.

This meeting will be held in person and on Google Meets. Please use the following link.
To join the video meeting, click this link: https://meet.google.com/qrn-tuhq-zwc
Otherwise, to join by phone, dial +1 515-442-5989 and enter this PIN: 314 705 075#

Officers:	Guests:
Storm Gonzalez, President	Carissa Cantrell, Director ☒
Christen Hagemann (Levan), Vice President	Alice Chavez, Business Manager ☒
Carrie Rodriguez, Secretary	Andrea Gallegos, Dean of Students ☒
Members:	Linda Stoffan, Teacher Representative ☒
Vacant, Member	
Anthony Jaramillo, Member☒	
☒Non-voting	

1. CALL TO ORDER by Storm Gonzalez at 4:32

    a. ROLL CALL- members present: Storm Gonzales, Carrie Rodriguez, Christen Hagemann, Anthony Jaramillo

    b. APPROVAL OF AGENDA*- Carrie Rodriguez made a motion to approve the Agenda with the edition of line D for CREW budget, under finance; Christen Hagemann 2nd motion. Roll Call Vote: Christen Hagemann- yes, Carrie Rodriguez-yes, Storm Gonzalez- yes. Unanimous approval.

    c. Review/Approval of Minutes: July 19, 2022*- Christen Hagemann motioned to approve the July 19, 2022 Minutes as they stand; Carrie Rodriguez 2nd motion. Roll Call Vote: Christen Hagemann- yes, Carrie Rodriguez-yes, Storm Gonzalez-yes. Unanimous approval.

2. Public Comments (procedures printed at bottom of agenda)① - no one present today

3. Finance- presented by Alice Chavez, Business Manager

    a. Bank Reconciliation*- Christen Hagemann motioned to approve the Bank Reconciliation as presented; Carrie Rodriguez 2nd motion. Roll Call Vote: Christen Hagemann- yes, Carrie Rodriguez-yes, Storm Gonzalez-yes. Unanimous approval.

    b. Voucher Listing *- Christen Hagemann motioned to approve the Voucher Listing as presented; Carrie Rodriguez 2nd motion. Roll call vote: Christen Hagemann- yes, Carrie Rodriguez-yes, Storm Gonzalez-yes. Unanimous approval.

    c. BARs*- No BARS presented this day. No action taken.

    d. CREW budget for 2022-2023 School Year- Carrie Rodriguez motioned to approve the CREW budget for 2022-2023 school year as presented; Christen Hagemann 2nd motion. Roll Call Vote: Christen Hagemann- yes, Carrie Rodriguez-yes, Storm Gonzalez-yes. Unanimous approval.

4. Ongoing Business Matters

    a. Facilities Plan*- presented by Carissa Cantrell- Review of meeting with facility team held in the summer. Looking at the five year plan with surveys from community. Focus on kitchen renovation and building expansion. Next step is meeting with PSFA to discuss plan moving forward. Discussion about liaison. Christen Hagemann motioned to approve the facility plan as presented; Carrie Rodriguez 2nd motion. Roll Call Vote: Christen Hagemann- yes, Carrie Rodriguez-yes, Storm Gonzalez-yes. Unanimous approval.

5. New Business Matters

   a. Director's Report- presented by Carissa Cantrell, Director.

   Family engagement events in this year: currently math and science nights are scheduled with Sandia Labs and Explora.

   Enrollment: but spaces are being filled from the lottery. 432 K-5 and 492 prek-5. Talking with families when they disenroll. Personal reasons.

   Facility update: working on steps up to the playground. Curb cut to the field. Re-evaluating vendors with landscaping and HVAC.

   Safety: Includes alarm upgrade and staff safety procedures.

   Communication for families and community: Weekly newsletter, k-12 alerts, and website. Communication for staff: Sunday memo with weekly updates.

   Substitutes from ACES are extremely limited- 3 for the Albuquerque area. Contacting another service to see if more substitutes are available and asking our community if they are interested. Asking our educational assistants if they are interested in getting substitute license.

   Staffing update/job openings: Ancillary openings are still needed through CES- social worker and occupational therapist. Computer lab teacher resigned. Looking at needs in the office, possible help needed in the business office.

   Testing update: Data is available the end of August. Schools have 48 hours to review before data is shared. Data is baseline and will be used to continue instruction.

   b. Membership – new member application*- presented by Storm Gonzalez

   Two new member applications- both are very strong candidates. Christen Hagemann shared insight about one applicant's background and investment in the school. Storm Gonzalez would like to extend invitation to both. Carrie Rodriguez discussed the need for an even board and shared the idea about resigning her position on the board. Accepting both applicants would help Carrie's transition if she were to resign. Balance the roles of members; parents, skills, knowledge, etc. Christen Hagemann motioned to approve the board extending board membership to both applicants; Carrie Rodriguez 2nd motion. Roll Call Vote: Christen Hagemann- yes, Carrie Rodriguez-yes, Storm Gonzalez-yes. Unanimous approval.

6. CONCLUDING BUSINESS

   a. Announcements

   - Next Regular Board Meeting, September 20, 2022 at 4:30 pm

   Adjournment- Christen Hagemann motioned to adjourn board meeting; Carrie Rodriguez 2nd motion. Roll call vote: Christen Hagemann- yes, Carrie Rodriguez-yes, Storm Gonzalez-yes. Unanimous approval.

*ACTION ITEM
^①TIMED ITEM