

# Minutes Approved on 12/21/2021

**HORIZON ACADEMY WEST  
MINUTES  
GOVERNING COUNCIL MEETING**

**November 16, 2021**

**In-person and Zoom**

**4:30 p.m.**

This meeting was held in the conference room and on Zoom for those requiring remote.

Zoom Link: <https://zoom.us/j/95017236886?pwd=aGVMQ2FxVHA3bWQya2Q0Rk4zQ2hCUT09>

Meeting ID: 950 1723 6886

Passcode: bjMLV4

<b>Officers:</b> President, Storm Gonzalez Christen Hagemann (Levan), Vice President Carrie Rodriguez, Secretary <b>Members:</b> Karen Trujillo, Member Nathan Hardin, Member <input checked="" type="checkbox"/> Non-voting	<b>Guests:</b> Carissa Cantrell, Director <input checked="" type="checkbox"/> Diana Cordova, Business Manager <input checked="" type="checkbox"/> Andrea Gallegos, Dean of Students <input checked="" type="checkbox"/> Linda Stoffan, Teacher Representative <input checked="" type="checkbox"/>
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1. CALL TO ORDER by Storm Gonzalez at 4:30pm
  - a. ROLL CALL – Members present Storm Gonzalez, Christen Hagemann, and Carrie Rodriguez. Absent: Karen Trujillo, and Nathan Hardin.
  - b. APPROVAL OF AGENDA\*- Christen Hagemann motioned to approve the Agenda as it stands; Carrie Rodriguez 2<sup>nd</sup> motion. Roll Call Vote: Storm Gonzalez-yes,, Christen Hagemann-yes, and Carrie Rodriguez-yes. Unanimous vote.
  - c. Review/Approval of Minutes: October 19, 2021 GC Meeting\* - Christen Hagemann motioned to approve the October 19, 2021 Minutes as presented; Carrie Rodriguez 2<sup>nd</sup> motion. Roll Call Vote: Storm Gonzalez-yes,, Christen Hagemann-yes, and Carrie Rodriguez-yes. Unanimous vote.
2. Finance - Presented by Diana Cordova, Business Manager
  - a. Bank Reconciliation\*- Carrie Rodriguez motioned to approve the Bank Reconciliation report as presented; Christen Hagemann 2<sup>nd</sup> motion. Roll Call Vote: Storm Gonzalez-yes,, Christen Hagemann-yes, and Carrie Rodriguez-yes. Unanimous vote.
  - b. Voucher Listing\*- Christen Hagemann motioned to approve the Voucher Listing as presented; Carrie Rodriguez 2<sup>nd</sup> motion. Roll Call Vote: Storm Gonzalez-yes,, Christen Hagemann-yes, and Carrie Rodriguez-yes. Unanimous vote.
  - c. BARs\*- Carrie Rodriguez motioned to approve the 5 Bars as presented; Christen Hagemann 2<sup>nd</sup> motion. Roll Call Vote: Storm Gonzalez-yes, Christen Hagemann-yes, and Carrie Rodriguez-yes. Unanimous vote.
    - 503-000-2122-012-M 24308 CRRSA ESSER II- To reclassify budget for day porter contractor to facilities employee.
    - 503-000-2122-013-M 11000 Operational- To reclassify budget for scanning of old documents project.
    - 503-000-2122-0014-I Flowthrough 24154 Teacher/Principal Training & Recruiting - To increase budget per FY20-21 Final Award with Interim FY21-22.
    - 503-000-2122-0015-M 11000 Operational - To reclassify budget for prior year unspent instructional materials funds.
    - 503-000-2122-0016-M Flowthrough 27149 PreK Initiative - To reclassify available budget to supplies and materials.

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## 3. New Business Matters

- a. Director's Report - Presented by Carissa Cantrell, Director. Updates that all staff positions filled, FT maintenance, and day custodian.

## 4. CONCLUDING BUSINESS

### a. Announcements

- Next Regular Board Meeting, December 21, 2021 at 4:30 pm

- b. Adjournment – Meeting adjourned by Storm Gonzalez at 5:00 pm. Christen Hagemann motioned to approve the meeting adjournment; Carrie Rodriguez 2<sup>nd</sup> motion. Roll Call Vote: Storm Gonzalez-yes, Christen Hagemann-yes, and Carrie Rodriguez-yes. Unanimous vote.

### \*ACTION ITEM

*The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Public forum will be held at the time specified in the Agenda.*

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Principal at Horizon Academy West at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office Manager at Horizon Academy West if a summary or other type of accessible format is needed.*