

# Minutes Approved on 11/16/2021

## HORIZON ACADEMY WEST MINUTES GOVERNING COUNCIL MEETING

October 19, 2021

In-person and Zoom

4:30 p.m.

<b>Officers:</b> President, Storm Gonzalez Christen Hagemann (Levan), Vice President Carrie Rodriguez, Secretary <b>Members:</b> Karen Trujillo, Member Nathan Hardin, Member ☒ Non-voting	<b>Guests:</b> Carissa Cantrell, Director ☒ Diana Cordova, Business Manager ☒ Andrea Gallegos, Dean of Students ☒ Linda Stoffan, Teacher Representative ☒
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1. CALL TO ORDER by Storm Gonzalez at 4:32 pm.
  - a. ROLL CALL: Voting members present: Christen Hagemann (via Zoom), Carrie Rodriguez (in person), Karen Trujillo (via Zoom), and Storm Gonzalez (in person). Absent: Nathan Hardin.
  - b. APPROVAL OF AGENDA\*- Karen Trujillo motioned to approve the Agenda as it stands; Carrie Rodriguez 2<sup>nd</sup> motion. Roll Call Vote: Christen Hagemann – yes, Carrie Rodriguez-yes, Karen Trujillo-yes, and Storm Gonzalez-yes. Unanimously approved.
  - c. Review/Approval of Minutes: September 21, 2021 GC Meeting\*- Carrie Rodriguez motioned to approve the September 21, 2021 Minutes as they stand; Christen Hagemann 2<sup>nd</sup> motion. Roll Call Vote: Christen Hagemann – yes, Carrie Rodriguez-yes, Karen Trujillo-yes, and Storm Gonzalez-yes. Unanimously approved.
  - d. Review/Approval of Minutes: September 28, 2021 GC Special Meeting\* - Christen Hagemann motioned to approve the September 28/201 GC Special Meeting Minutes as they stand; Carrie Rodriguez 2<sup>nd</sup> motion. Roll Call Vote: Christen Hagemann – yes, Carrie Rodriguez-yes, Karen Trujillo-yes, and Storm Gonzalez-yes. Unanimously approved.
2. Finance - Presented by Diana Cordova, HAW Business Manager
  - a. Bank Reconciliation\*- Christen Hagemann motioned to approve the Bank Reconciliation report as presented; Karen Trujillo 2<sup>nd</sup> motion. Roll Call Vote: Christen Hagemann – yes, Carrie Rodriguez-yes, Karen Trujillo-yes, and Storm Gonzalez-yes. Unanimously approved.
  - b. Voucher Listing\* - Carrie Rodriguez motioned to approve the Voucher Listing as presented; Christen Hagemann 2<sup>nd</sup> the motion. Roll Call Vote: Christen Hagemann – yes, Carrie Rodriguez-yes, Karen Trujillo-yes, and Storm Gonzalez-yes. Unanimously approved.
  - c. BARs\*- Christen Hagemann motioned to approve the BAR as presented; Karen Trujillo 2<sup>nd</sup> motion. Roll Call Vote: Christen Hagemann – yes, Carrie Rodriguez-yes, Karen Trujillo-yes, and Storm Gonzalez-yes. Unanimously approved.
    - 503-000-2122-0011-IB 28211 - NM Schools Covid-19 Testing Program DOH- To request initial budget for COVID-19 prevention, mitigation, response practices and focus on screening and testing.
  - d. P-Card Policy Resolution\*- Carrie Rodriguez motioned to approve the P-Card Policy Resolution as presented; Christen Hagemann 2<sup>nd</sup> motion. Roll Call Vote: Christen Hagemann – yes, Carrie Rodriguez-yes, Karen Trujillo-yes, and Storm Gonzalez-yes. Unanimously approved.
3. Ongoing Business Matters
  - a. New Council Member Application – Presented by Carissa Cantrell
4. New Business Matters
  - a. Director’s Report - Presented by Carissa Cantrell. GC updated on upcoming school events, functions, and filled positions.
  - b. Dean of Student’s Report - Presented by Andrea Gallegos. GC updated on school PBIS program and new mascot, “Oso.”
5. CONCLUDING BUSINESS
  - a. Announcements
    - Next Regular Board Meeting, November 16, 2021 at 4:30 pm
  - b. Adjournment – Storm Gonzalez adjourned meeting at 5:06 pm. Christen Hagemann motioned to adjourn today’s meeting; Karen Trujillo 2<sup>nd</sup> motion. Roll Call Vote: Christen Hagemann – yes, Carrie Rodriguez-yes, Karen Trujillo-yes, and Storm Gonzalez-yes. Unanimously approved.

\*ACTION ITEM

ⓈTIMED ITEM

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*The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Public forum will be held at the time specified in the Agenda.*

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Principal at Horizon Academy West at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office Manager at Horizon Academy West if a summary or other type of accessible format is needed.*