

HORIZON ACADEMY WEST

Minutes

May 19, 2020

Conference Room

4:30 p.m.

<p>Officers: President, Storm Gonzalez</p> <p>Members: Carrie Rodriguez Vice President Karen Trujillo, Member Christen Hagemann, Member Nathan Hardin, Member</p> <p>☐Non-voting</p>	<p>Guests: Cynthia Carter, Director☐ Diana Cordova, Business Manager ☒ Fatima Mendoza, Family Engagement Coordinator☒ Linda Stoffan, Teacher Representative ☒</p>
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Minutes

1. CALL TO ORDER – Storm Gonzalez called the meeting to order at 4:32pm.
2. ROLL CALL – The record shows that all board members listed as present. ****The GC met virtually amid Covid-19 NM state stay-at-home orders.**
3. APPROVAL OF AGENDA* – Karen Trujillo motioned to approve the agenda as it stands; Christen Hagemann 2nd the motion-approved
4. APPROVAL OF MINUTES* – Nathan Hardin motioned to approve April 2020 Minutes; Karen Trujillo 2nd motion - approved
5. PUBLIC FORUM[Ⓢ]4:30 p.m. – The record shows there was no one present for public forum.
6. FINANCE*
 - a. Bank Reconciliation Reports* – Carrie Rodriguez motioned to approve the Bank Reconciliation Reports as they stand; Karen Trujillo 2nd the motion - approved
 - b. ❶ Voucher Listing* – Christen Hagemann motioned to approved the Voucher Listing as it stands; Nathan Hardin 2nd the motion – approved
 - ❷ BARS* – Two BARS presented by Diana Cordova – Nathan Hardin motioned to approve BARS as they stand; Carrie Rodriguez 2nd motion - approved
 - 503-000-1920-0044-I 23000- District Activity Funds- To increase budget for cash receipts from 03/01/2020 to 04/30/2020
 - 61000.1920.03- CREW Fund- To reclassify budget for School Advertising.
7. Purchasing Policy* presented by Diana Cordova – Christen Hagemann motioned to approve changes to the Purchasing Policy as it stands; Nathan Hardin 2nd the motion-approved
8. Fine Arts Grant* – Cynthia Carter presented. The grant pays salary for HAW’s art teacher and some materials - Christen Hagemann motioned to approve the Fine Arts Grant; Karen Trujillo 2nd the motion - approved
9. FY2021 Budget Presentation*- presented by Diana Cordova - *All GC members agreed to electronic signatures*
 - Calendar: Nathan Hardin motioned to approve the 2020-2021 SY calendar as presented; Karen Trujillo 2nd the motion – approved
 - Salary Schedules: Christen Hagemann motioned to approved the 2020-2021 SY salary schedules as presented; Nathan Hardin 2nd the motion – approved
 - FY2021 Budget: Carrie Rodriguez motioned to approved the FY2021 SY budget as presented; Christen Hagemann 2nd the motion - approved
10. CARES Act ESSER Fund Application* – Presented by Cynthia Carter and Diana Cordova - Funds available under Coronavirus Aid, Relief and Economic Security (CARES) Act through the Elementary and Secondary School Education Relief Fund (ESSER), Index 24301 – Motion made to approve to apply for CARES Act ESSER Fund Application by Carrie Rodriguez; Christen Hagemann 2nd motion – approved.
 - 503-000-1920-0045-IB-CARES Act ESSER Fund Initial Budget BAR 2019-2020 - To request initial budget per planning awards. Christen Hagemann motioned to approve BAR; Carrie Rodriguez 2nd motion – approved

Minutes approved on 06/16/2020

- CARES Act ESSER Fund Initial Budget 2020-2021 - Same amount to be budgeted for next year's budget. Carrie Rodriguez motioned to approve Budget; Karen Trujillo 2nd motion – approved
11. Director Contract with deduction* - Presented by Diana Cordova – Nathan Hardin motioned to approve Director's contract without 4% pay raise as presented; Karen Trujillo 2nd motion – approved
12. CONCLUDING BUSINESS
- a. Announcements
 - Next Regular Board Meeting, June 16, 2020 at 4:30 pm
 - b. Adjournment – Meeting adjourned by Storm Gonzalez at 5:21 pm. Nathan Hardin motioned to adjourn meeting; Karen Trujillo 2nd motion - approved

*ACTION ITEM

ⓈTIMED ITEM

The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Public forum will be held at the time specified in the Agenda.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Principal at Horizon Academy West at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office Manager at Horizon Academy West if a summary or other type of accessible format is needed.