

# Horizon Academy West Governing Council Meeting

May 21, 2019

Conference Room

4:30 p.m.

<b>Officers:</b> President, Storm Gonzalez <b>Members:</b> Carrie Rodriguez, Vice President Alice Chavez, Secretary Christen Levan ( Hagemann), Member Cecilia Webb, Member  <input type="checkbox"/> Non-voting	<b>Guests:</b> Cynthia Carter, Director <input type="checkbox"/> Diana Cordova, Business Manager <input type="checkbox"/>  Olivia Flores, Assistant Director <input type="checkbox"/>  Linda Stoffan, Teacher Representative <input type="checkbox"/>
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## Minutes

1. CALL TO ORDER – Carrie Rodriguez called the meeting to order at 4:35 PM
2. ROLL CALL- The record shows that Storm Gonzales and Cecilia Webb were absent
3. APPROVAL OF AGENDA- Christen Levan motioned to approve Agenda, Alice Chavez 2<sup>nd</sup> the motion, unanimously approved
4. APPROVAL OF MINUTES – Alice Chavez motioned to approve Minutes, Christen Levan 2<sup>nd</sup> the motions, unanimously approved
5. PUBLIC FORUM<sup>Ⓞ</sup> 4:30 p.m. – Tanya Torline, 4<sup>th</sup> grade teacher who has resigned due to moving out of state, thanked the governing board, Cynthia Carter, Olivia Flores, and Aaron Peak for the opportunity to work at Horizon Academy West. Ms. Torline stated she was able to grow as a teacher, had a supportive administration, loves this community, and wanted to say “good bye”. Carrie Rodriguez (GB) thanked her for her service.
6. FINANCE
  - a. Bank Reconciliation Reports – Alice Chavez motioned to approve Bank Reconciliation Reports, Christen Levan 2<sup>nd</sup> the motion, unanimously approved
  - b. **① Voucher Listing\*** Christen Levan motioned to approve Voucher Listing, Alice Chavez 2<sup>nd</sup> the motion, unanimously approved  
**② BARS\*** 503-000-1819-0039- I 23XXX – District Activities Increase for receipts from 04/01/2019 to 05/15/2019.  
503-000-1819-0040- I 14000 – Instructional Materials Increase per Final Allocation.  
503-000-1819-0041- I 11000 – Operational- Donation from PTO for flooring in new gym.  
61000.1819.05 – 61000- CREW Transfer from 1000 to 4000 function  
–Christen Levan motioned to approve BARS, Alice Chavez 2<sup>nd</sup> the motion, unanimously approved
7. Budget- Alice Chavez motioned to approve Budget (as per conditions), Christen Levan 2<sup>nd</sup> the motion, unanimously approved
8. School Calendar – Alice Chavez motioned to approve School Calendar, Christen Levan 2<sup>nd</sup> the motion, unanimously approved
9. Salary Schedules- Alice Chavez motioned to approve Salary Schedules, Christen Levan 2<sup>nd</sup> the motion, unanimously approved
10. Grants
  - Title I\*
  - IDEA-B including Pre-K\*
  - Title IV\*
  - Title II\*
  - Lease Assistance\*- Christen Levan motioned to approve all five grants as presented, Alice Chavez 2<sup>nd</sup> the motion, unanimously approved
11. Domestic Partner Policy – Alice Chavez motioned to approve Domestic Partner Policy as it stands, Christen Levan 2<sup>nd</sup> the motion, unanimously approved
12. Closed Session for Director Evaluation - Carrie Rodriguez called closed session for Director’s Evaluation. Nothing to be voted on or discussed other than as listed. Roll call- Carrie Rodriguez, Christen Levan, and Alice Chavez present
13. Roll Call out of closed session – Carrie Rodriguez called meeting Out of Closed Session. Carrie Rodriguez, Christen Levan, and Alice Chavez present

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14. Directors Contract\* Alice Chavez motioned to accept the Director’s contract for the school year 2019-2020. Christen Leven 2nd the motion. Unanimously approved.

## 15. CONCLUDING BUSINESS

### a. Announcements

- Next Regular Board Meeting, June 18, 2019 at 4:30 pm

### b. Adjournment –Christen motioned to adjourn meeting, Alice 2<sup>nd</sup> the motion and unanimously approved.

\*ACTION ITEM

ⓈTIMED ITEM

*The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Public forum will be held at the time specified in the Agenda.*

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend o participate in the hearing or meeting, please contact the Principal at Horizon Academy West at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office Manager at Horizon Academy West if a summary or other type of accessible format is needed.*

Posted: \_\_\_\_\_ By: \_\_\_\_\_