

# Horizon Academy West Governing Council Meeting

August 21, 2018

Conference Room

4:30 p.m.

<b>Officers:</b> President, Storm Gonzalez <b>Members:</b> Carrie Rodriguez, Vice President Alice Chavez, Secretary Christen Levan ( Hagemann), Member Cecilia Webb, Member  ☐Non-voting	<b>Guests:</b> Cynthia Carter, Director☐ Diana Cordova, Business Manager ☒  Olivia Flores, Assistant Director ☒  Linda Stoffan, Teacher Representative ☒  Teachers: Kimberly Martin and Sarah McMaster
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## MINUTES

1. CALL TO ORDER Storm Gonzalez called the meeting to order at 4:30 PM
  2. ROLL CALL Let the record show that Carrie Rodriguez was absent.
  3. APPROVAL OF AGENDA\* Christen Levan motioned to approve, Alice Chavez 2<sup>nd</sup> the motion; unanimously approved
  4. APPROVAL OF MINUTES\* Christen Levan motioned to approve, Alice Chavez 2<sup>nd</sup> the motion; unanimously approved
  5. PUBLIC FORUM<sup>Ⓞ</sup>4:30 p.m. Let the record show there was no one for public forum
  6. FINANCE\*
    - a. Bank Reconciliation Reports\* Alice Chavez motioned to approve, Cecilia Webb 2<sup>nd</sup> the motion; unanimously approved
    - b. ① Voucher Listing\* Cecilia Webb motioned to approve, Christen Levan 2<sup>nd</sup> the motion; unanimously approved
    - ② BARS\* 503-000-1819-0001-I- 11000 Operational- Cash Carryover  
503-000-1819-0002-I- 14000 Instructional Materials- Cash Carryover  
503-000-1819-0003-I- 21000 Food Service- Cash Carryover  
503-000-1819-0004-I- 29102 Private/Direct Grants- Cash Carryover  
503-000-1819-0005-I- 31600 HB-33- Cash Carryover  
503-000-1819-0006-I- 31701 SB-9 Local- Cash Carryover  
503-000-1819-0007-IB- 24154 Teacher/Principal Training- Initial Budget  
503-000-1819-0008-IB- 27155 Breakfast After the Bell- New Award  
61000.1819.01 Increase BAR- CREW- Cash Carryover  
Christen Levan motioned to approve BARS, Cecilia Webb 2<sup>nd</sup> the motion; unanimously approved
  7. Resolution for additional rent\* Cecilia Webb motioned to approve, Alice Chavez 2<sup>nd</sup> the motion; unanimously approved
  8. Resolution for Annual Open Meetings Act\* Cecilia Webb motioned to approve, Christen Levan 2<sup>nd</sup> the motion; unanimously approved
  9. Federal procurement Policy\* Christen Levan motioned to approve, Alice Chavez 2<sup>nd</sup> the motion; unanimously approved
  10. Fixed Asset Certification\* Christen Levan motioned to approve, Cecilia Webb 2<sup>nd</sup> the motion; unanimously approved
  11. Review PSCOS Security Project\* No vote required
  12. Review of Financial Performance\* No vote required
  13. Instructional material Policies\* Cecilia Webb motioned to amend Instructional Material Policies, Christen Levan 2<sup>nd</sup> the Motion; unanimously approved
  14. Matthews/Fox Professional Services Agreement\* Alice Chavez motioned to approve, Cecilia Webb 2<sup>nd</sup> the motion; unanimously approved
15. CONCLUDING BUSINESS
    - a. Announcements –Cynthia Carter reported HAW received “B” letter grade; Third Grade team did a great job, scores were high; K-2 Istations scored were high; and Special Ed students showed significant improvement compared to last two years. School is need of parents to participate in Parent Advisory Committee; Christen Levan offered her assistance, followed by Storm Gonzales offering assistance where in needed.
      - Next Regular Board Meeting, September 18, 2018 at 4:30 pm
      - Adjournment - Christen Levan motioned to approve, Cecilia Webb 2<sup>nd</sup> the motion; unanimously approved

\*ACTION ITEM

<sup>Ⓞ</sup>TIMED ITEM

# Horizon Academy West Governing Council Meeting

*The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Public forum will be held at the time specified in the Agenda.*

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Principal at Horizon Academy West at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office Manager at Horizon Academy West if a summary or other type of accessible format is needed.*