

# HORIZON ACADEMY WEST

May 16, 2017

Conference Room

4:00 p.m.

<b>Officers:</b> President, Carrie Rodriguez <b>Members:</b> Alice Chavez, Member Storm Gonzales, Member Carlos Tenorio, Member - Absent Cecilia Webb, Member  ☐Non-voting	<b>Guests:</b> Cynthia Carter, Director ☐ Diana Cordova, Business Manager ☒  Olivia Flores, Assistant Director ☒  Linda Stoffan, Teacher Representative ☒
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## Minutes

1. CALL TO ORDER - Carrie Rodriguez called meeting to order
2. ROLL CALL – Let the record show that Carlos Tenorio was absent
3. APPROVAL OF AGENDA – Cecilia Webb motioned to approve agenda, Alice Chavez 2<sup>nd</sup> the motion - approved
4. APPROVAL OF MINUTES – Alice Chavez motioned to approve minutes, Storm Gonzales 2<sup>nd</sup> the motion - approved
5. PUBLIC FORUM<sup>(3)</sup> 4:30 p.m. – The record shows there was no one for public forum
6. 11000- Fine art grant – Cecilia Webb motioned to approve 1100 Fine Art Grant, Alice Chavez 2<sup>nd</sup> the motion - approved
7. 21000 – Food Services Contract - \*Note – Only Canteen submitted a proposal – Cecilia Webb motioned to approve 2100 Food Service Contract, Storm Gonzales 2<sup>nd</sup> the motion - approved
8. 24106 – Title I Grant – Storm Gonzales motioned to approve 24106 Title I Grant, Cecilia Webb 2<sup>nd</sup> the motion - approved
9. 24106 – IDEA B Grant – Alice Chavez motioned to approve 24106 IDEA B Grant, Cecilia Webb 2<sup>nd</sup> the motion - approved
10. 24154 – Title II Grant – Cecilia Webb motioned to approve 24154 Title II Grant, Alice Chavez 2<sup>nd</sup> the motion - approved
11. 31200 Lease Assistance Grant – Cecilia Webb motioned to approve 31200 Lease Assistance Grant, Storm Gonzales 2<sup>nd</sup> the motion - approved
12. FINANCE – Provided by Diana Cordova
  - a. Bank Reconciliation Reports – Alice Chavez motioned to approve Bank Reconciliation Reports, Cecilia Webb 2<sup>nd</sup> the motion - approved
  - b. ① Voucher Listing – Cecilia Webb motioned to approve Voucher Listing, Alice Chavez 2<sup>nd</sup> the motion - approved
  - c. ② BARS –
    - 503-000-1617-0024-I \* 24154 Teacher/Principal Training & Recruiting – To increase budget per final allocation letter.
    - 503-000-1617-0025-I \* 24106 Entitlement IDEA B – To increase budget per final allocation.
    - 503-000-1617-0026-M \* 31701 Capital Improvements SB-9 Local – To move budget for computer and promethean boards.
    - 503-000-1617-0027-M \* 11000 Operational – To move budget maintenance and building costs.Cecilia Webb motioned to approve BARS, Alice Chavez 2<sup>nd</sup> the motion – approved
13. Training commitment - Discussed was the New Mexico Coalition for Charter Schools Governing Council Training at the Nusenda Credit Union Training Center on May 31, 2017 from 9am to 3pm.
14. Negotiations update - Paul Aguilar recommended setting up an escrow account – having 30 days to get everything together.
15. Registration and student numbers – Discussed class/student placement, increases and interviews to be conducted
16. Budget FY18
  - 2017-2018 School Calendar – Cecilia Webb motioned to approve 2017/2018 School Calendar, Alice Chavez 2<sup>nd</sup> the motion – approved
  - 2017-2018 Staff Salary Schedule – Cecilia Webb motioned to approve 2017-2018 Staff Salary Schedule, Alice Chavez 2<sup>nd</sup> the motion – approved.
  - 2017-2018 Budget - Cecilia Webb motioned to approve 2017/2018 Budget, Alice Chavez 2<sup>nd</sup> the motion – approved

17. GC Training – N/A see item 13.

18. Board requirement changes discussion – PED proposed changing Governing Council Member hours of training from 5 hours to 10 hours. Cynthia Carter will update as needed.

#### 19. CONCLUDING BUSINESS

a. Announcements

- Next Regular Board Meeting, June20, 2017
- Annual Resolution
- Facility Lease approval

b. Adjournment – Alice Chavez motioned to adjourn, Cecilia Webb 2<sup>nd</sup> the motion – approved.

\*ACTION ITEM

®TIMED ITEM

*The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Public forum will be held at the time specified in the Agenda.*

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Principal at Horizon Academy West at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office Manager at Horizon Academy West if a summary or other type of accessible format is needed.*

## **Statutory Requirements Board Approval of Budget**

The Governing Council chooses to conditionally approve the budget pending final approval by the PED with possible budget changes.

(This is to avoid a second public hearing as a result of budget changes made during the Program/Budget review process by PED)