

**HORIZON ACADEMY WEST**  
**GOVERNING COUNCIL MEETING Minutes**  
**August 16, 2016**                      **Conference Room**                      **4:30 p.m.**

<p><b>Officers:</b> President, Carrie Rodriguez - Present</p> <p><b>Members:</b> Stefanie Whaley, Secretary – Absent Storm Gonzales, Member – Present Carlos Tenorio, Member - Present Cecilia Webb, Member- Present</p> <p><input type="checkbox"/> Non-voting</p>	<p><b>Guests:</b> Cynthia Carter, Director Diana Cordova, Business Manager <input checked="" type="checkbox"/></p> <p>Olivia Flores, Assistant Director <input checked="" type="checkbox"/></p> <p>Linda Stoffan, Teacher Representative <input checked="" type="checkbox"/></p>
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**AGENDA**

1. CALL TO ORDER- Carrie Rodriguez called meeting to order
2. ROLL CALL - the record shows Stefanie Whaley was absent.
3. APPROVAL OF AGENDA\* Storm Gonzales motioned to approve the agenda, Carlos Tenorio 2<sup>nd</sup> the motion. – approved
4. APPROVAL OF MINUTES\* Carlos Tenorio motioned to approve the minutes and Cecilia Webb 2<sup>nd</sup> the motion. – approved
5. PUBLIC FORUM<sup>Ⓢ</sup> 4:30 p.m. – The record shows there was no one for public forum.
6. FINANCE\*
  - a. Bank Reconciliation Reports\* Carlos Tenorio motioned to approve Bank Reconciliation Report, Cecilia Webb 2<sup>nd</sup> the motion – all approved.
  - b. **①** Voucher Listing\* Storm Gonzales motioned to approve the Voucher listing and Carlos Tenorio 2<sup>nd</sup> the motion, all approved. **②** BARS\* 503-000-1617-0001-I, 503-000-1617-0002-M, 503-000-1617-0003-I, 503-000-1617-0004-I, 503-000-1617-0005-I, Cecilia Webb motioned to approve Bars and Storm Gonzales 2<sup>nd</sup> the motion, all approved.
7. Cash Transfer Approval Request for Fund 317 to Fund 31701\* Storm Gonzalez motioned to approve and Carlos Tenorio 2<sup>nd</sup> the motion, all in favor.                      Signatures were collected.
8. Disposition of Printer Approval Request\* Carlos Tenorio motioned to approve and Cecilia Webb 2<sup>nd</sup> the motion with all approved.
9. Lodging Approval Request \* Cecilia Webb motioned to approve and Carlos Tenorio 2<sup>nd</sup> the motion, with all approved.
10. Director Report                                      Olivia Flores reported that Meet & Greet went smoothly and was well-attended by parents. There was an update of State required K-3 reading assessment from DIBELS to Istation, and computers ready for testing. Discovery Testing is ready to go beginning August 22<sup>nd</sup>. Class sizes look great with 2<sup>nd</sup> grade being low.
11. CONCLUDING BUSINESS
  - a. Announcements
    - Next Regular Board Meeting, September 20, 2016 at 4:30 pm. Finance meeting has changed to 3:45pm.
  - b. Adjournment                      Carlos Tenorio motioned to adjourn meeting and Cecilia Webb 2<sup>nd</sup> the motion.

\*ACTION ITEM

<sup>Ⓢ</sup>TIMED ITEM

*The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Public forum will be held at the time specified in the Agenda.*

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Principal at Horizon Academy West at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office Manager at Horizon Academy West if a summary or other type of accessible format is needed.*