

**HORIZON ACADEMY WEST
GOVERNING COUNCIL MEETING**

MINUTES

May 17, 2016 4:30 PM Conference Room

Officers:

President, Carrie Rodriguez

Members:

Stefanie Whaley, Secretary
Carlos Tenorio, Member
Michael Yardman, Member
Cecilia Webb, Member

Guests:

Cynthia Carter, Director[Ⓜ]
Olivia Flores, Curriculum and Instruction[Ⓜ]
Diana Cordova, Business Manager[Ⓜ]
Linda Stoffan, Teacher Representative[Ⓜ]
Warren Grisham, Teacher

[Ⓜ]Non-voting

1. **CALL TO ORDER** - 4:36 PM - Carrie Rodriguez
2. **ROLL CALL** – Carrie Rodriguez
Cecilia Webb - absent
3. **APPROVAL OF AGENDA*** - Carrie Rodriguez
Carlos Tenorio motioned to accept agenda with Michael Yardman seconding motion – unanimously carried.
4. **APPROVAL OF MINUTES*** - Carrie Rodriguez
Michael Yardman motioned to approve the April 19, 2016 minutes with Carlos Tenorio seconding motion – unanimously carried.
5. **PUBLIC FORUM[Ⓜ]** - 4:40 PM – no presenters
6. **FIFTH GRADE PRESENTATION** – Warren Grisham
Presentation on the use of technology in the 5th grade classroom using Google Chromebooks and Google Apps for Education.
7. **IDEA B BASIC ENTITLEMENT APPLICATION*** - Cynthia Carter
Special Education grant to pay for teacher and EA salaries and benefits plus SLP.
Stefanie Whaley motioned to approve the IDEA B Basic Entitlement Application with Michael Yardman seconding motion – unanimously carried.
8. **ESEA CONSOLIDATED APPLICATION FOR TITLE I*** - Cynthia Carter
50% to Title II for professional development. Money to summer school for three teachers and one special education teacher. Rest to Family Engagement Dean of Students, library aide, computer lab teacher and health assistant.
Carlos Tenorio motioned to approve the ESEA Consolidated Application for Title I with Stefanie Whaley seconding motion – unanimously carried.

9. **ESEA TITLE II APPLICATION*** - Cynthia Carter
Grant for professional development tied to Domains 1 and 3. Half moved to Title I grant.
Stefanie Whaley motioned to approve the ESEA Title II Application with Michael Yardman seconding motion – unanimously approved.

10. **READS TO LEAD APPLICATION*** - Cynthia Carter
Competitive grant this year. Funds will cover salary for instructional coach, maximizing library with instructional materials and professional development.
Carlos Tenorio motioned to approve the Reads to Lead Application with Michael Yardman seconding motion – unanimously carried.

11. **FINANCE*** - Diana Cordova
 - a. **Bank Reconciliation Reports***
Carlos Tenorio motioned to accept the Bank Reconciliation Reports with Stefanie Whaley seconding motion – unanimously carried.

 - b. **Voucher Listing***
Michael Yardman motioned to accept the Voucher Listing Reports with Stefanie Whaley seconding motion – unanimously carried.

 - c. **BARS***
503-000-1516-0046-D 11000 Operational decrease for actual cash carryover
503-000-1516-0049-I 11000 Operational increase for funds received
503-000-1516-0050-I 11000 Operational increase for refunds of prior year expenditures
503-000-1516-0047-D 14000 Instructional Materials decrease for actual cash carryover
503-000-1516-0048-I 21000 Food Service increase for actual cash carryover
503-000-1516-0051-I 21000 Food Service increase for revenue received and estimated for May
503-000-1516-0052-I 21000 Food Service increase for revenue received and estimated for May
503-000-1516-0041-M 24101 Title I maintenance for 1000 function
503-000-1516-0042-M 24106 IDEA-B maintenance for 1000 function
503-000-1516-0043-T 27114 Reads to Lead transfer from 1000 to 2200 function
503-000-1516-0044-D 31700 SB-9 decrease for actual cash carryover
503-000-1516-0045-T 31700 SB-9 transfer from 4000 function to 2300 function

Carlos Tenorio motioned to accept the BARS with Michael Yardman seconding motion – unanimously carried.

12. **LEASE ASSISTANCE APPLICATION*** - Diana Cordova
Less money this year as enrollment was down. Will be adjusted to enrollment on 40th day of school.
Michael Yardman motioned to approve the Lease Assistance Application with Stefanie Whaley seconding motion – unanimously approved.

13. **NEW BUILDING LEASE*** - Diana Cordova
Delayed until more information becomes available.

14. **UPDATE ON LEASE PURCHASE AGREEMENT** – Diana Cordova / Cynthia Carter
No update

15. **DIRECTOR'S REPORT** – Cynthia Carter
Review and discussion of the CSD staff conducted audit site visit report. All findings have been addressed.

16. **CONCLUDING BUSINESS**
 - a. **Announcements**
 - i. Special Meeting, May 18, 2016 at 4:30 PM

ii. Next Regular Board Meeting, June 21, 2016 at 4:30 PM

b. Adjournment – 6:06 PM

Stefanie Whaley motioned to adjourn with Carlos Tenorio seconding motion – unanimously carried.

*Action Item

ⓈTimed Item

The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Public forum will be held at the time specified in the Agenda.

DRAFT