

**HORIZON ACADEMY WEST
GOVERNING COUNCIL MEETING**

MINUTES

July 30, 2015 Conference Room 8:00 AM

Officers:	
President, Carrie Rodriguez	
Members:	
Michael Winfield, Member	
Kathy Freeman, Member	
Stefanie Whaley, Secretary	
Carlos Tenorio, Member	
	Guests:
	Cynthia Carter, Director [Ⓜ]
	Avery R.S. Ewing, Ed.D, Assistant Principal [Ⓜ]
	Diana Cordova, Business Manager [Ⓜ]
[Ⓜ] Non-voting	

1. **CALL TO ORDER** – 8:06 AM – Carrie Rodriguez
2. **ROLL CALL** – Kathy Freeman, absent
3. **APPROVAL OF AGENDA*** - Carrie Rodriguez
Michael Winfield motioned to accept agenda with Carlos Tenorio seconding motion – unanimously carried.
4. **APPROVAL OF MINUTES*** - Carrie Rodriguez
Carlos Tenorio motioned to accept minutes with Michael Winfield seconding motion – unanimously carried.
5. **PUBLIC FORUM[Ⓜ]** – 8:09 AM – No speakers
6. **FINANCE*** - Diana Cordova
 - a. **Bank Reconciliation Reports***
Stefanie Whaley motioned to approve the Bank Reconciliation Reports for May 2015 and June 2015 with Carlos Tenorio seconding motion – unanimously carried.
 - b. **Voucher Listing***
Michael Winfield motioned to approve the Voucher Listings for May 2015 and June 2015 with Stefanie Whaley seconding motion – unanimously carried.
 - c. **BARS***
None
7. **RESOLUTION FOR ENTERPRISE FUND*** - Diana Cordova
Carlos Tenorio motioned to approve the Creation for an Enterprise Fund for the Counseling, Recreation, Education and Work readiness After School Program (CREW) and Cash Transfer with Michael Winfield seconding motion – unanimously carried.

- 8. EMERGENCY OPERATIONS PLAN UPDATE** – Cynthia Carter/Avery Ewing
Changes made to the plan to remove names and replace them with positions. Emergency Procedures reformatted as handout so that teachers can access instructions in case of emergency. A set will be kept on the emergency clipboard in each classroom.

9. CONCLUDING BUSINESS
a. Announcements

Council members will man a table for Horizon Academy West at the NM Black Expo on August 29th from 1-9 PM.

Next regular Governing Council Meeting will be held Tuesday, August 18th at 4:30 PM

10. Adjournment* – 8:47 AM

Michael Winfield motioned to adjourn with Stefanie Whaley seconding motion – unanimously carried.

*Action Item

ⓈTimed Item

The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Public forum will be held at the time specified in the Agenda.