

# HOUSEHOLD NOTICE FOR FREE AND REDUCED-PRICE MEALS

## National School Lunch/Breakfast Program School Year 2022-2023

School: Horizon Academy West Charter School

Date: July 27, 2022

Dear Parent/Guardian:

Horizon Academy West Charter School plays a vital role in children's health by providing free and reduced price meals to students in need. The following U.S. Department of Agriculture Programs are offered: National School Lunch Program and the School Breakfast Program. Local school officials have adopted the following family size income criteria for determining eligibility for free and reduced price meals and will offer meals to students that qualify according to the standards below:

| INCOME ELIGIBILITY GUIDELINES                                     |        |                             |         |                 |                 |        |                   |         |                 |                 |        |
|---|--------|-----------------------------|---------|-----------------|-----------------|--------|-------------------|---------|-----------------|-----------------|--------|
| Effective from July 1, 2022 to June 30, 2023                      |        |                             |         |                 |                 |        |                   |         |                 |                 |        |
| 48 CONTIGUOUS STATES, DISTRICT OF COLUMBIA, GUAM, AND TERRITORIES |        |                             |         |                 |                 |        |                   |         |                 |                 |        |
| FEDERAL POVERTY GUIDELINES  |        | REDUCED PRICE MEALS - 185 % |         |                 |                 |        | FREE MEALS - 130% |         |                 |                 |        |
| HOUSEHOLD SIZE  | ANNUAL | ANNUAL                      | MONTHLY | TWICE PER MONTH | EVERY TWO WEEKS | WEEKLY | ANNUAL            | MONTHLY | TWICE PER MONTH | EVERY TWO WEEKS | WEEKLY |
| 1   | 13,590 | 25,142                      | 2,096   | 1,048           | 967             | 484    | 17,667            | 1,473   | 737             | 680             | 340    |
| 2   | 18,310 | 33,874                      | 2,823   | 1,412           | 1,303           | 652    | 23,803            | 1,984   | 992             | 916             | 458    |
| 3   | 23,030 | 42,606                      | 3,551   | 1,776           | 1,639           | 820    | 29,939            | 2,495   | 1,248           | 1,152           | 576    |
| 4   | 27,750 | 51,338                      | 4,279   | 2,140           | 1,975           | 988    | 36,075            | 3,007   | 1,504           | 1,388           | 694    |
| 5   | 32,470 | 60,070                      | 5,006   | 2,503           | 2,311           | 1,156  | 42,211            | 3,518   | 1,759           | 1,624           | 812    |
| 6   | 37,190 | 68,802                      | 5,734   | 2,867           | 2,647           | 1,324  | 48,347            | 4,029   | 2,015           | 1,860           | 930    |
| 7   | 41,910 | 77,534                      | 6,462   | 3,231           | 2,983           | 1,492  | 54,483            | 4,541   | 2,271           | 2,096           | 1,048  |
| 8   | 46,630 | 86,266                      | 7,189   | 3,595           | 3,318           | 1,659  | 60,619            | 5,052   | 2,526           | 2,332           | 1,166  |
| For each add'l family member, add                                 | 4,720  | 8,732                       | 728     | 364             | 336             | 168    | 6,136             | 512     | 256             | 236             | 118    |

Children from families whose income is at or below the levels shown are eligible for free or reduced-price meals.

Application forms, with a letter to households, are being distributed to all homes. To apply for free or reduced-price meals, households must fill out the application and return it to the school. Only one application per household is needed. Additional copies are available at the office in each school. The information provided on the application will be used to determine eligibility and may be verified at any time during the school year by school or other program officials.

For school officials to determine eligibility, households must provide the following information listed on the application: the names of everyone in the household, the amount of income each household member currently receives, where it came from, and how often income is received; the signature of an adult household member and the last four digits of that adult's

social security number. If the adult signing the application does not have a social security number, check the "I do not have a social security number" box. For a child who is a member of a SNAP household or Temporary Assistance for Needy Families (TANF) assistance unit, or Food Distribution Program on Indian Reservations (FDPIR), the household need provide only the child's name, the SNAP, TANF, or FDPIR case number, and printed name and signature of an adult member on the application. An adult in the household with a case number may also qualify students also living in the household.

Public School Districts receive student data matched with the NMPED Department data and automatically qualify children receiving SNAP & TANF. No application is required. All children living in the household and attending the school are eligible for free or reduced-price meals. If a child was not listed on the eligibility notice, contact the school or district office.

Children certified as homeless by our school's homeless liaison, designated as migrant by the school migrant coordinator as well as children in Head Start classrooms may be eligible for free meals. Contact the school or district office if more information is needed.

Households that do not want their child(ren) to participate in the free meal program should notify the child(ren)'s school.

Foster children, under the legal responsibility of a foster care agency or court are eligible for free meals. An application may be submitted. The foster child may be included as a member of the foster family if the foster family chooses to also apply for benefits for other children in the family. If you have questions about applying for foster children, contact the school or district office.

Children residing in households participating in Women, Infants, and Children (WIC) may be eligible for free or reduced price meals and may complete a meal application.

Under the provisions of the free and reduced-price policy, the designated approving official(s) will review applications and determine eligibility. Parents or guardians dissatisfied with the ruling of the official may wish to discuss the decision with the approving official on an informal basis. Parents wishing to make a formal appeal may make a request, either orally or in writing, to the fair hearing official, Carissa Cantrell, Director, for a hearing on the decision.

The information provided by households is confidential.

Meal benefits from the previous school year apply for the first 30 school days of the new school year or until a new application is submitted. After this time, children must pay full price for meals.

You may apply for meal benefits if you become unemployed or your economic situation changes at any time during the school year.

Contact the school or district office if assistance is needed with application materials in different languages.

If you have questions or need help, please call **Alice Chavez, Business Manager**. You may also e-mail us at [achavez@haweset.net](mailto:achavez@haweset.net).

Sincerely,

**Carissa Cantrell, Director**

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