

# HORIZON ACADEMY WEST

September 20, 2016

Conference Room

4:30 p.m.

<b>Officers:</b> President, Carrie Rodriguez - Present <b>Members:</b> Stefanie Whaley, Secretary - Absent Storm Gonzales, Member - Present Carlos Tenorio, Member - Present Cecilia Webb, Member - Present  <input type="checkbox"/> Non-voting	<b>Guests:</b> Cynthia Carter, Director <input type="checkbox"/> Diana Cordova, Business Manager <input type="checkbox"/> Olivia Flores, Assistant Director <input type="checkbox"/> Linda Stoffan, Teacher Representative <input type="checkbox"/> Sarah McMaster x Melissa Hanks x Kimberly Martin x Aaron Peaks x
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## MINUTES

1. CALL TO ORDER - Carrie Rodriguez called meeting to order
2. ROLL CALL – the record shows Stefanie Whaley was absent; Cecilia Webb present via phone
3. APPROVAL OF AGENDA\* Cecilia Webb motioned to approve agenda, Storm Gonzales 2<sup>nd</sup> the motion- approved
4. APPROVAL OF MINUTES\* Cecilia Webb motioned to approve the minutes, and Carlos Tenorio 2<sup>nd</sup> the motion- approved
5. PUBLIC FORUM<sup>Ⓢ</sup>4:30 p.m. – The record shows there was no one for public forum
6. FINANCE\*
  - a. Bank Reconciliation Reports\* Cecilia Webb motioned to approve Bank Reconciliation Report, Carlos Tenorio 2<sup>nd</sup> the motion – all approved
  - b. **Ⓢ** Voucher Listing\* Storm Gonzalez motioned to approve the Voucher Listing, Carlos Tenorio 2<sup>nd</sup> the motion- all approved, **Ⓢ** BARS\* 503-000-1617-0006-M: Maintenance Bar within Instructional Materials – Cecilia Webb motioned to approve Bars and Storm Gonzales 2<sup>nd</sup> the motion – all approved
7. Pre-Kindergarten Capital Funding Application \*Carlos Tenorio motioned to approve Pre-Kindergarten Capital Funding Application and Cecilia Webb 2<sup>nd</sup> the motion – approved
8. Update on Meeting with Auditors and PED – Cynthia Carter reported she and Diana Cordova met with lawyers representing Horizon Academy West and auditors. Auditors will review and let us know whether it will continue to be a finding or will be removed.
9. Director Report - Cynthia Carter reported that she, Diana Cordova, and Shalom D’Elia attended NMASBO and meeting regarding lease assistance grants. All charter schools will have lease assistance this year.
11. CONCLUDING BUSINESS
  - a. Announcements – Sarah McMaster shared gratitude regarding receiving a Promethean Board for classroom use and its benefits. Requested that number of copies for all teachers be increased.
    - i. Next Regular Board Meeting, Oct.18, 2016 at 4:30 pm, Finance Meeting set for 3:45pm
  - b. Adjournment – Cecilia Webb motioned to adjourn meeting and Storm Gonzalez 2<sup>nd</sup> the motion

\*ACTION ITEM

<sup>Ⓢ</sup>TIMED ITEM

*The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Public forum will be held at the time specified in the Agenda.*

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Principal at Horizon Academy West at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office Manager at Horizon Academy West if a summary or other type of accessible format is needed.*