

**HORIZON ACADEMY WEST  
GOVERNING COUNCIL MEETING**

**MINUTES**

**March 15, 2016**

**4:30 PM**

**Conference Room**

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**Officers:**

President, Carrie Rodriguez

**Members:**

Stefanie Whaley, Secretary

Carlos Tenorio, Member

Michael Yardman, Member

Cecelia Webb, Member

**Guests:**

Cynthia Carter, Director<sup>Ⓜ</sup>

Olivia Flores, Curriculum and Instruction<sup>Ⓜ</sup>

Diana Cordova, Business Manager<sup>Ⓜ</sup>

Linda Stoffan, Teacher Representative<sup>Ⓜ</sup>

Sarah McMaster, Teacher<sup>Ⓜ</sup>

Kimberly Martin, Teacher<sup>Ⓜ</sup>

Sarah Reynolds, Teacher<sup>Ⓜ</sup>

Javana Buehler, Teacher<sup>Ⓜ</sup>

Dennis Milinazzo, Teacher<sup>Ⓜ</sup>

Tanya Torline, Teacher<sup>Ⓜ</sup>

<sup>Ⓜ</sup>Non-voting

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1. **CALL TO ORDER** - 4:34 PM - Carrie Rodriguez
2. **ROLL CALL** – Carrie Rodriguez  
Michael Yardman, Carlos Tenorio - absent
3. **APPROVAL OF AGENDA\*** - Carrie Rodriguez  
Stefanie Whaley motioned to accept agenda with Cecilia Webb seconding motion – unanimously carried.
4. **APPROVAL OF MINUTES\*** - Carrie Rodriguez  
Cecilia Webb motioned to approve the February 24, 2016 minutes with Stefanie Whaley seconding motion – unanimously carried.
5. **PUBLIC FORUM<sup>Ⓜ</sup>** - 4:37 PM – no presenters
6. **FOURTH GRADE PRESENTATION**  
The fourth grade teachers gave a wonderful presentation illustrating how they integrate their History Core Competency requirement throughout the curriculum. Examples of the PARCC Test perfectly illustrated the complexity of the exams that are equivalent to the competency expected at the college level.

7. **THIRD GRADE PRESENTATION**

The third grade presented a spectacular presentation of their children participating in activities. They are finding great success with project based activities and are working to become more coordinated. The results of the parent surveys were distributed. The group is trying to find the balance with homework, which has been a concern for many. Teachers would love a Promethean Board.

8. **FINANCE\*** - Diana Cordova

**a. Bank Reconciliation Reports\***

Stefanie Whaley motioned to accept the Bank Reconciliation Reports with Cecilia Webb seconding motion – unanimously carried.

**b. Voucher Listing\***

Cecilia Webb motioned to accept the Voucher Listing Reports with Stefanie Whaley seconding motion – unanimously carried.

**c. BARS\***

503-000-1516-0029-I

503-000-1516-0030-I

503-000-1516-0031-I

503-000-1516-0032-IB

503-000-1516-0033-M

Stefanie Whaley motioned to accept the BARS with Cecilia Webb seconding motion – unanimously carried.

9. **DISCUSS AND VOTE LEASE PURCHASE AGREEMENT\*** – Cynthia Carter, Diana Cordova

There is a new template for the Lease Purchase Agreements and so we will have to look at it again before we move forward.

10. **DISCUSS RESOLUTION FOR LEASE PURCHASE AGREEMENT\*** - Cynthia Carter, Diana Cordova

Cecilia Webb motioned to table the Lease Purchase Agreement until the Special Meeting on Monday, March 21<sup>st</sup> a 8:00 AM with Stefanie Whaley seconding motion – unanimously carried.

11. **RESOLUTION FOR OPEN MEETINGS ACT\*** - Cynthia Carter

Cecilia Webb motioned to accept the Resolution for Open Meetings Act with Stefanie Whaley seconding motion – unanimously carried.

12. **DIRECTOR'S REPORT – Cynthia Carter**

Governing Council Training scheduled for April 30, 2016 from 8 AM to 1 PM at Montessori Elementary School on Montano.

**13. CONCLUDING BUSINESS**

**a. Announcements**

- i. Next Regular Board Meeting, April 19, 2016 at 4:30 PM
- ii. Special Meeting, March 21 at 8:00 AM

**b. Adjournment – 5:43 PM**

Cecilia Webb motioned to adjourn with Stefanie Whaley seconding motion – unanimously carried.

\*Action Item

ⓈTimed Item

The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Public forum will be held at the time specified in the Agenda.