

**HORIZON ACADEMY WEST
GOVERNING COUNCIL MEETING**

MINUTES

August 18, 2015

4:30 PM

Conference Room

Officers:	
President, Carrie Rodriguez	
Members:	
Michael Winfield, Member	
Kathy Freeman, Member	
Stefanie Whaley, Secretary	
Carlos Tenorio, Member	
	Guests:
	Cynthia Carter, Director [Ⓜ]
	Diana Cordova, Business Manager [Ⓜ]
[Ⓜ] Non-voting	

1. **CALL TO ORDER** –4:38 PM – Carrie Rodriguez
2. **ROLL CALL** – Kathy Freeman, absent
3. **APPROVAL OF AGENDA*** - Carrie Rodriguez
Carlos Tenorio motioned to accept agenda with Michael Winfield seconding motion – unanimously carried.
4. **APPROVAL OF MINUTES*** - Carrie Rodriguez
Michael Winfield motioned to accept minutes with Carlos Tenorio seconding motion – unanimously carried.
5. **PUBLIC FORUM[Ⓜ]** – 4:40 PM – no presenters
6. **Discussion and vote on NMPSIA Resolution** - Cynthia Carter
Resolution to provide benefits to part time employees.
Michael Winfield motioned to accept minutes with Stefanie Whaley seconding motion – unanimously carried.
7. **Governing Council composition** – Carrie Rodriguez
Discussion of remaining at 5 members or moving to 7. How to bring new members on board and how to decide which skill sets will be beneficial to the team. We will continue to discuss this at one of the planning meetings.
8. **Black Expo Schedule** - Stefanie Whaley
HAW will have a table at the event that Governing Council members will staff. Staffing schedule assigned and discussion of marketing/promotional materials that will be available to pass out.
9. **Governing Council Planning Meetings** - Carrie Rodriguez
Schedule of planned meetings distributed.

- 10. Teacher presentations - Cynthia Carter**
Schedule of grade level teacher presentations at Governing Council meetings distributed.
Presentation of SWAT analysis conducted by staff.

11. FINANCE* - Diana Cordova

a. Bank Reconciliation Reports*

Michael Winfield motioned to approve the Bank Reconciliation Reports for July 2015 with Carlos Tenorio seconding motion – unanimously carried.

b. Voucher Listing*

Stefanie Whaley motioned to approve the Voucher Listings for July 2015 with Michael Winfield seconding motion – unanimously carried.

c. BARS*

503-000-1516-0001-D

503-000-1516-0002-I

503-000-1516-0003-I

503-000-1516-0004-T

503-000-1516-0005-IB

503-000-1516-0006-M

Michael Winfield motioned to approve the Voucher Listings for July 2015 with Stefanie Whaley seconding motion – unanimously carried.

12. Director's Report – Cynthia Carter

Fresh Fruits and Vegetables grant was approved. Still waiting to hear about the Lease Assistance grant.

Dr. Ewing has resigned and his last day is Thursday, August 20th.

The administrative functions are being reorganized. Jonas Cassey will be the Dean of Academics and Olivia Flores will be the Read to Lead and Instructional Coach.

13. CONCLUDING BUSINESS

a. Announcements

Next Governing Council Planning Meeting will be held Tuesday, August 25 at 4:30 PM

Next regular Governing Council Meeting will be held Tuesday, September 15 at 4:30 PM

14. ADJOURNMENT* – 5:47 PM

Carlos Tenorio motioned to adjourn with Michael Winfield seconding motion – unanimously carried.

*Action Item

©Timed Item

The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Public forum will be held at the time specified in the Agenda.