

HORIZON ACADEMY WEST GOVERNING COUNCIL MEETING MINUTES

October 20, 2020

4:30 p.m.

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| Officers: President, Storm Gonzalez Members: Carrie Rodriguez Vice President Karen Trujillo, Member Christen Hagemann (Levan), Member Nathan Hardin, Member ☒ Non-voting | Guests: Cynthia Carter, Director ☒ Diana Cordova, Business Manager ☒ Fatima Mendoza, Family Engagement Coordinator ☒ Linda Stoffan, Teacher Representative ☒ |
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1. CALL TO ORDER - Call to order by Storm Gonzalez at 4:33pm. ***The GC met virtually amid Covid-19 NM State stay-at-home orders.**
2. ROLL CALL – Record shows that voting members present included Storm Gonzalez, Carrie Rodriguez, Karen Trujillo, Christen Hagemann, and Nathan Hardin.
3. APPROVAL OF AGENDA* - Nathan Hardin motioned to approve Agenda as it stands; Carrie Rodriguez 2nd motion – Roll Call Vote: Storm Gonzalez-yay; Carrie Rodriguez, yay; Karen Trujillo, yay; Christen Hagemann, yes; Nathan Hardin, yay – Unanimously Approved.
4. APPROVAL OF MINUTES* - Christen Hagemann motioned to approve September2020 Minutes as they stand; Carrie Rodriguez 2nd motion - Roll Call Vote: Storm Gonzalez-yay; Carrie Rodriguez, yay; Karen Trujillo, yay; Christen Hagemann, yes; Nathan Hardin, yay – Unanimously Approved.
5. PUBLIC FORUM[☒]4:30 p.m. – Mr. Millinazzo, HAW 4th grade teacher, present at Public Forum this day. Discussed HAW advertising, website development, and social media presence. Many great ideas noted. GC will follow up.
6. FINANCE* - Presented by Diana Cordova, Business Manager
 - a. Bank Reconciliation Reports* - Nathan Hardin motioned to approve the Bank Reconciliation Reports as presented; Karen Trujillo 2nd motion - Roll Call Vote: Storm Gonzalez-yay; Carrie Rodriguez, yay; Karen Trujillo, yay; Christen Hagemann, yes; Nathan Hardin, yay – Unanimously Approved.
 - b. **☐** Voucher Listing* - Carrie Rodriguez motioned to approved the Voucher Listing as it stands; Christen Hagemann 2nd motion - Roll Call Vote: Storm Gonzalez-yay; Carrie Rodriguez, yay; Karen Trujillo, yay; Christen Hagemann, yes; Nathan Hardin, yay – Unanimously Approved. **☑**BARS* - Carrie Rodriguez motioned to approve 5 Bars as they stand; Nathan Hardin 2nd motion - Roll Call Vote: Storm Gonzalez-yay; Carrie Rodriguez, yay; Karen Trujillo, yay; Christen Hagemann, yes; Nathan Hardin, yay – Unanimously Approved.
BARs:
 - 503-000-2021-0018-IB 27201 School Lunch Co-Pay: To establish budget per award letter.
 - 503-000-2021-0019-I 23000 District Activity Funds: To increase budget for cash receipts received from 09/02/2020 to 09/30/2020.
 - 503-000-2021-0020-M 11000 Operational: To reclassify budget within the 1000 function.
 - 503-000-2022-0021-M 11000 Operational: To reclassify budget within the 2000s functions.
 - 503-000-2022-0022-M 31701 SB-9 Local: To reclassify budget within the 4000 function.
7. Emergency paid sick leave and expanded Family Medical Leave policy* - Presented by Cynthia Carter. Policy in place until 12/30/2020. Nathan Hardin motioned to approve Emergency paid sick leave and expanded Family medical leave policy as presented; Christen Hagemann 2nd motion - Roll Call Vote: Storm Gonzalez-yay; Carrie Rodriguez, yay; Karen Trujillo, yay; Christen Hagemann, yes; Nathan Hardin, yay – Unanimously Approved.
8. Add check signer to Bank account* - Presented by Cynthia Carter. Karen Trujillo motioned to approve adding Fatima Mendoza as check signer to HAW bank account; Christen Hagemann 2nd motion - Roll Call Vote: Storm Gonzalez-yay; Carrie Rodriguez, yay; Karen Trujillo, yay; Christen Hagemann, yes; Nathan Hardin, yay – Unanimously Approved.
9. Vote to make agenda item #10 Supply Asset Disposal Listing for items under #5k an Action Item – Carrie Rodriguez motioned to approve making agenda item #10 Supply Asset Disposal Listing for items under \$5k an Action Item; Christen Hagemann 2nd motion - Roll Call Vote: Storm Gonzalez-yay; Carrie Rodriguez, yay; Karen Trujillo, yay; Christen Hagemann, yes; Nathan Hardin, yay – Unanimously Approved.
10. Supply Asset Disposal Listing for items under \$5K* – Presented by Diana Cordova. Nathan Hardin motioned to approve the Supply Asset Disposal Listing for items under \$5k as presented; Carrie Rodriguez 2nd motion - Roll Call Vote: Storm Gonzalez-yay; Carrie Rodriguez, yay; Karen Trujillo, yay; Christen Hagemann, yes; Nathan Hardin, yay – Unanimously Approved.
11. Closed Session Pursuant to NMSA 1978, SECTION 10-15-1(H)(8) to discuss Director Position. Roll Call to enter closed session taken by Storm Gonzalez at 5:19pm; Present included: Storm Gonzalez, Carrie Rodriguez, Karen Trujillo, Christen Hagemann, and Nathan Hardin. Let the record show that no voting took place and matters discussed in the closed session were limited only to that specified in the motion for closure, Director Position. Roll Call to exit closed session taken by Storm Gonzalez at 5:49pm; Present included: Storm Gonzalez, Carrie Rodriguez, Karen Trujillo, Christen Hagemann, and Nathan Hardin.
12. Discussion on Director Position* - This discussion was tabled until next scheduled board meeting pending administrative procedures. Carrie Rodriguez motioned to approve tabling this action item; Christen Hagemann 2nd motion - - Roll Call Vote: Storm Gonzalez-yay; Carrie Rodriguez, yay; Karen Trujillo, yay; Christen Hagemann, yes; Nathan Hardin, yay – Unanimously Approved.

Minutes Approved on 11/17/2020

13. CONCLUDING BUSINESS

a. Announcements

- Next Regular Board Meeting, November 17, 2020 at 4:30 pm

b. Adjournment – Storm Gonzalez adjourned today’s meeting at 5:52pm; Nathan Hardin motioned to approve meeting adjournment; Christen Hagemann 2nd motion - - Roll Call Vote: Storm Gonzalez-yay; Carrie Rodriguez, yay; Karen Trujillo, yay; Christen Hagemann, yes; Nathan Hardin, yay – Unanimously Approved.

*ACTION ITEM
ⓈTIMED ITEM

The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Public forum will be held at the time specified in the Agenda.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Principal at Horizon Academy West at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office Manager at Horizon Academy West if a summary or other type of accessible format is needed.