

HORIZON ACADEMY WEST GOVERNING COUNCIL MEETING MINUTES

September 15, 2020

Conference Room

4:30 p.m.

Officers: President, Storm Gonzalez Members: Carrie Rodriguez Vice President Karen Trujillo, Member Christen Hagemann (Levan), Member Nathan Hardin, Member ☒Non-voting	Guests: Cynthia Carter, Director ☒ Diana Cordova, Business Manager ☒ Fatima Mendoza, Family Engagement Coordinator☒ Linda Stoffan, Teacher Representative ☒
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1. CALL TO ORDER - Call to order by Storm Gonzalez at 4:32pm. ***The GC met virtually amid Covid-19 NM State stay-at-home orders**
2. ROLL CALL – Record shows that voting members present include: Storm Gonzalez, Carrie Rodriguez, Christen Hagemann, and Karen Trujillo. Absent: Nathan Hardin.
3. APPROVAL OF AGENDA* - Christen Hagemann motioned to approve Agenda as it stands; Carrie Rodriguez 2nd motion – Unanimously approved.
4. APPROVAL OF MINUTES* - August Minutes: Carrie Rodriguez motioned to approve August 2020 Minutes; Christen Hageman 2nd motion – Unanimously approved. August Special Meeting: Christen Hagemann motioned to approve August Special Meeting Minutes; Carrie Rodriguez 2nd motion – Unanimously approved.
5. PUBLIC FORUM[Ⓞ]4:30 p.m. - The record shows that no one was present for public forum this day.
6. FINANCE* - Presented by Diana Cordova
 - a. Bank Reconciliation Reports* - Carrie Rodriguez motioned to approve the Bank Reconciliation reports as they stand; Christen Hageman 2nd motion – Unanimously approved.
 - b. **①** Voucher Listing* - Christen Hageman motioned to approved the Voucher Listing as it stands; Carrie Rodriguez 2nd motion – Unanimously approved; **②**BARS* - Carrie Rodriguez motioned to approved the 7 BARS as they stand; Christen Hageman 2nd motion – Unanimously approved.
 - 503-000-2021-0011-IB 31200 Lease Assistance: for 2020-2021 Lease Assistance Award.
 - 503-000-2021-0012-M 24301 CARES Act: reclassify 2000 function budget to general supplies and materials for cleaning and PPE supplies.
 - 503-000-2021-0013-M 24301 CARES Act: reclassify 1000 function budget for software needed for Chromebooks.
 - 503-000-2021-0014-M 31701 SB-9 Local: reclassify 4000 function budget for software needed for Chromebooks for students.
 - 503-000-2021-0015-I 23000 Activities: increase budget for cash receipts from 08/01/2020 to 09/01/2020.
 - 503-000-2021-0016-D 11000 Operational: decrease budget for SEG changes.
 - 503-000-2021-0017-D 11000 Operational: decrease budget due to PED adjustment of final award for fund 24109 being less than initial award for FY 2020, notified on 08/14/2020.
7. NMPED Re-entry Toolkit update/filtration* – Presented and reviewed by Cynthia Carter. Christen Hagemann motioned to approve the NMPED Re-entry Toolkit update/filtration as presented; 2nd motion by Carrie Rodriguez – Unanimously approved.
8. Closed session Pursuant to NMSA 1978, SECTION 10-15-1(H)(8) to discuss EEOC complaint and personnel matter - Presented by Cynthia Carter; Roll Call to go into Closed Session taken by Storm Gonzalez at 4:45pm; Present included: Storm Gonzalez, Carrie Rodriguez, Karen Trujillo, Christen Hageman. Absent: Nathan Hardin; Record shows that no voting took place and matters discussed in the closed meeting were limited only to those specified in the motion for closure EEOC complaint and personnel matter. Roll Call to exit closed meeting taken by Storm Gonzalez at 5:24pm; Present included: Storm Gonzalez, Carrie Rodriguez, Karen Trujillo, Christen Hagemann. Absent: Nathan Hardin.
9. CONCLUDING BUSINESS
 - a. Announcements
 - Next Regular Board Meeting, October 20, 2020 at 4:30 pm
 - b. Adjournment – Storm Gonzalez adjourned the meeting at 5:25pm. Carrie Rodriguez motioned to approve meeting adjournment; Karen Trujillo 2nd motion – Unanimously approved.

*ACTION ITEM
ⓄTIMED ITEM

The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Public forum will be held at the time specified in the Agenda.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend o participate in the hearing or meeting, please contact the Principal at Horizon Academy West at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office Manager at Horizon Academy West if a summary or other type of accessible format is needed.