

**HORIZON ACADEMY WEST**  
**GOVERNING COUNCIL MEETING MINUTES**  
**July 21, 2020                      Zoom Meeting                      4:30 p.m.**

<p><b>Officers:</b>  President, Storm Gonzalez</p> <p><b>Members:</b>  Carrie Rodriguez Vice President  Karen Trujillo, Member  Christen Hagemann (Levan), Member  Nathan Hardin, Member  ☒ Non-voting</p>	<p><b>Guests:</b>  Cynthia Carter, Director ☒  Diana Cordova, Business Manager ☒  Fatima Mendoza, Family Engagement Coordinator ☒  Linda Stoffan, Teacher Representative ☒</p>
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**MINUTES**

1. CALL TO ORDER - Call to order by Storm Gonzales at 4:33 p.m.
2. ROLL CALL – Record shows that all voting members of GC were present. **\*\*The GC met virtually amid Covid-19 NM state stay-at-home orders.**
3. APPROVAL OF AGENDA\* - Carrie Rodriguez motioned to approve agenda as it stands; Christen Hagemann 2<sup>nd</sup> motion – approved.
4. APPROVAL OF MINUTES\* - Nathan Hardin motioned to approve June 2020 Minutes; Karen Trujillo 2<sup>nd</sup> motion – approved.
5. PUBLIC FORUM<sup>Ⓞ</sup>4:30 p.m. – The record shows that no one was present for public forum.
6. FINANCE\*- Reviewed by Diana Cordova
  - a. Bank Reconciliation Reports\* - Carrie Rodriguez motioned to approved the Bank Reconciliation reports as they stand; Nathan Hardin 2<sup>nd</sup> the motion; approved.
  - b. ❶ Voucher Listing\* - Christen Hagemann motioned to approve the Voucher Listing as it stands; Carrie Rodriguez 2<sup>nd</sup> motion; approved. ❷ BARS\* - Karen Trujillo motioned to approve the 10 BARS presented, as they stand; Christen Hagemann 2<sup>nd</sup> the motion; approved.
    - 503-000-2021-0001-I 11000 Operational Fund- Increase for actual cash carryover at FY2020.
    - 503-000-2021-0002-I 21000 Food Services- Increase for actual cash carryover at FY2020.
    - 503-000-2021-0003-IB 23000 District/Student Activities- Budget for actual cash carryover at FY2020.
    - 503-000-2021-0004-IB 27109 Instructional Materials Special Appropriations- Budget for actual cash carryover at FY2020.
    - 503-000-2021-0005-IB 29102 Private Direct Grants- Budget for actual cash carryover at FY2020.
    - 503-000-2021-0006-I 31600 HB-33- Increase for actual cash carryover at FY2020.
    - 503-000-2021-0007-I 31701 SB-9- Increase for actual cash carryover at FY2020.
    - 503-000-2021-0008-I 24189 Title IV- Increase budget for final award FY2019-2020.
    - 503-000-2021-0009-M 24301 CARES Act- Reclassify budget from cleaning services to PPE.
    - 61000.2020.-2021.01 I 61000 CREW- Increase for actual cash carryover at FY2020.
7. Open Meeting Act Resolution\*- Reviewed by Cynthia Carter. Christen Hagemann motioned to approve Open Meeting Act Resolution as it stands; Carrie Rodriguez 2<sup>nd</sup> motion; approved.
8. Attorney contract for SY 20-21\*- Reviewed by Cynthia Carter. Christen Hagemann motioned to approve the attorney contract for SY 2020-2021; Karen Trujillo 2<sup>nd</sup> motion; approved.
9. 2020 Certification of Annual Capital Asset Inventory\* - Reviewed by Diana Cordova; Carrie Rodriguez motioned to approved the Annual Capital Asset Inventory as presented; Karen Trujillo 2<sup>nd</sup> motion; approved.
10. 2020 Financial Performance Questionnaire\* - Reviewed by Diana Cordova; GC reminded this questionnaire will be looked at when HAW goes up for renewal. Christen Hagemann motioned to approve the 2020 Financial Performance questionnaire as presented; Carrie Rodriguez 2<sup>nd</sup> motion; approved.
11. Cash transfer \*- Reviewed by Diana Cordova; balances moved from 90000 funds to 23000 funds due to GASB 84; Karen Trujillo motioned to approve the cash transfer as presented; Christen Hagemann 2<sup>nd</sup> motion; approved.
12. NMPED Re-entry Assurance plan\*- Reviewed by Cynthia Carter; Carrie Rodriguez motioned to approve the NMPED Re-entry Assurance plan as presented; Christen Hagemann 2<sup>nd</sup> motion; approved.
13. School Calendar\*- Reviewed by Cynthia Carter; there were no changes to calendar. Christen Hagemann motioned to approve the school calendar as it stands; Karen Trujillo 2<sup>nd</sup> motion; approved.
14. Personnel Policy\*- This agenda item will be tabled until August 2020; Karen Trujillo motioned to table this action item until August 2020; Christen Hagemann 2<sup>nd</sup> motion; approved.

## 15. CONCLUDING BUSINESS

- a. Announcements: Discussed student enrollment and impact secondary to Covid-19.
  - Next Regular Board Meeting, August 18, 2020 at 4:30 pm
- b. Adjournment: Christen Hagemann motioned to adjourn GC meeting at 5:16 pm; Carrie Rodriguez 2<sup>nd</sup> motion; approved.

\*ACTION ITEM  
ⓈTIMED ITEM

*The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Public forum will be held at the time specified in the Agenda.*

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Principal at Horizon Academy West at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office Manager at Horizon Academy West if a summary or other type of accessible format is needed.*