

Horizon Academy West Governing Council Meeting

August 20, 2019

Conference Room

4:30 p.m.

Officers: President, Storm Gonzalez Members: Carrie Rodriguez, Vice President Alice Chavez, Secretary Christen Levan (Hagemann), Member Cecilia Webb, Member <input type="checkbox"/> Non-voting	Guests: Cynthia Carter, Director <input type="checkbox"/> Diana Cordova, Business Manager <input type="checkbox"/> Olivia Flores, Assistant Director <input type="checkbox"/> Linda Stoffan, Teacher Representative <input type="checkbox"/>
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MINUTES

1. CALL TO ORDER - Storm Gonzalez called meeting to order at 4:35 PM.
2. ROLL CALL – Let the record show that Cecilia Webb was absent.
3. APPROVAL OF AGENDA -Alice Chavez motioned to approve agenda, Christen Levan 2nd the motion. Unanimously approved.
4. APPROVAL OF MINUTES – Carrie Rodriguez motioned to approve agenda, Alice Chavez 2nd the motion. Unanimously approved.
5. PUBLIC FORUM[Ⓢ] 4:30 p.m. The record shows that there was no one for public forum.
6. FINANCE*
 - a. Bank Reconciliation Reports – Carrie Rodriguez motioned to approve Bank Reconciliation Report; Alice Chavez 2nd the motion. Unanimously approved.
 - b. ❶ Voucher Listing – Christen Levan motioned to approve the Voucher Listing, Carrie Rodriguez 2nd the motion. Unanimously approved.
❷ BARS -
503-000-1920-0009- T 11000 Operational Fund- Transfer from 2400 admin. function to 4000 capital outlay
503-000-1920-0010- M 23XXX District Activity Funds- Maintenance 1000 instruction function
503-000-1920-0011- IB 27109 Instructional Materials GAA of 2019- Initial Budget
503-000-1920-0012- I 23XXX District Activity Funds- Increase for cash received in July
503-000-1920-0013- I 31701 SB-9 Local- Increase for cash received in July
61000.1920.02- CREW- Transfer from functions 1000 instruction and 2400 admin to function 4000 capital outlay
Alice Chavez motioned to approve BARS, Carrie Rodriguez 2nd the motion. Unanimously approved.
7. FY19 Annual Fixed Asset Certification – Carrie Rodriguez motioned to approve FY Annual Fixed Asset Certification, Christen Levan 2nd the motion. Unanimously approved.
8. Discussion on Field/cost – Diana Cordova reported current approved costs for completing school field. Construction will begin soon and progress will be shared with governing council and families.
9. Cecilia Webb - Carrie Rodriguez motioned to approve Cecilia Webb’s resignation with the Governing Council, Christen Levan 2nd the motion. Unanimously approved.
10. Director Report – Cynthia Carter reported that school began well citing new staff and current great staff. She reported Randy Gutierrez has accepted an assistant administrator’s position in Espanola. Ashleigh Bowker, a 5th grade teacher, will be taking his place as coach as requested. Jan Larranaga, an experienced APS teacher, has accepted the 5th grade position. Transition date will be September 3rd. Olivia Flores reported that parents and students of affected 5th grade class will have the opportunity to meet Mrs. Larranaga next week after school on a set day TBA. After-school traffic issues were shared with report of traffic flow information with attached map provided to parents in school newsletter on August 30th.
11. CONCLUDING BUSINESS
 - a. Announcements
 - Next Regular Board Meeting, September 17, 2019 at 4:30 pm
 - b. Adjournment – Christen Levan motioned to approve adjournment, Carrie Rodriguez 2nd the motion. Unanimously

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approved.

*ACTION ITEM

ⓈTIMED ITEM

The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Public forum will be held at the time specified in the Agenda.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Principal at Horizon Academy West at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office Manager at Horizon Academy West if a summary or other type of accessible format is needed.